

# WICKHAM ST PAULS PARISH COUNCIL

22<sup>ND</sup> JANUARY 2020

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 28<sup>TH</sup> JANUARY 2020** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.  
THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
20/001	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
20/002	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
20/003	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
20/004	All Members	<b>District and County Councillors to address the members if present.</b> District Councillor, County Councillor.	Information
20/005	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 26 <sup>th</sup> November 2019.	Decision
20/006	All Members	<b>Planning Matters.</b> <b>Ref:</b> . TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
20/007	All Members	<b>Matters Arising – Updates</b> <b>Item 1.</b> Previous Minute Number 18/042 Item 2. Village Pump - update. <b>Item 2.</b> Previous Minute Number 18/161 Church Road additional parking and traffic calming – (Highways) update. <b>Item 3.</b> Previous Minute Number 19/092 Trees Planting on the Village Green – in the spring. <b>Item 4.</b> VE Day event – Street Party on Friday 8 <sup>th</sup> May (Bank Holiday) request £300.00 for commemorative items - update <b>Item 5.</b> Nature Trail – update. <b>Item 6.</b> Village Hall Report - update <b>Item 7.</b> Wickham St Pauls Consolidate Trust – formally known as The Herrington Trust – update	Information/ Decision
20/008	All Members	<b>Council Documents.</b> To consider to adopt the following as per advised by the EALC and NALC. Item 1. Co-Option Policy Item 2. Action Plan	Decision
20/009	All Members	<b>Best Kept Village Competition 2020.</b> To discuss and consider entering the competition for 2020.	Decision

20/010	All Members	<b>Grass cutting.</b> To discuss and consider adding the grass cutting to the Handyman’s job description or to consider quote received from JPB Landscapes.	Decision																																				
20/011	All Members	<b>E-mail address.</b> To discuss and consider e-mail address for Councillors.	Decision																																				
20/012	Cllr Stokes Cllr Cooper Cllr Trew	<b>Personnel Committee Meeting.</b> To confirm that a Personnel Committee Meeting will take place on Wednesday 12 <sup>th</sup> February at 10.00am. Clerk to invite Handyman.	Information																																				
20/013	All Members	<b>Training.</b> To discuss and consider any training required.	Decision																																				
20/014	All Members	<b>Financial Matters.</b> <div>1) Financial Statement (Items to be approved for payment and signed as per payment schedule).</div> <table><tr><td></td><td>CHEQUE No.</td><td>TOTAL</td></tr><tr><td>D. Jacob (Salary for January)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for January)</td><td>002170</td><td>1.70</td></tr><tr><td>HM Revenue &amp; Customs (For January)</td><td>002171</td><td>6.00</td></tr><tr><td>B. Rippingale (Salary for January)</td><td>002172</td><td>84.67</td></tr><tr><td>D. Jacob (Salary for February)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for February)</td><td>002173</td><td>1.50</td></tr><tr><td>HM Revenue &amp; Customs (For February)</td><td>002174</td><td>6.20</td></tr><tr><td>B. Rippingale (Salary for February)</td><td>002175</td><td>84.67</td></tr><tr><td>James Todd &amp; Co Ltd Inv. 35239</td><td>002176</td><td>108.00</td></tr><tr><td>D. Jacob (Expenses for December/January)</td><td>002177</td><td>25.58</td></tr><tr><td>D. Stokes (Reimbursement for materials as per receipts)</td><td>002178</td><td>9.25</td></tr></table> <div>2) Monthly Budget Statement.</div>		CHEQUE No.	TOTAL	D. Jacob (Salary for January)	SO	518.00	D. Jacob (Adjustment to Salary for January)	002170	1.70	HM Revenue & Customs (For January)	002171	6.00	B. Rippingale (Salary for January)	002172	84.67	D. Jacob (Salary for February)	SO	518.00	D. Jacob (Adjustment to Salary for February)	002173	1.50	HM Revenue & Customs (For February)	002174	6.20	B. Rippingale (Salary for February)	002175	84.67	James Todd & Co Ltd Inv. 35239	002176	108.00	D. Jacob (Expenses for December/January)	002177	25.58	D. Stokes (Reimbursement for materials as per receipts)	002178	9.25	Decision
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20/015	All Members	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																																				
20/016	All Members	<b>Councillor Vacancy on Wickham St Pauls Parish Council.</b> We currently have one vacancy on Wickham St Pauls Parish Council. If anyone is interested in joining us please contact the Clerk for an application form.	Information																																				
20/017	All Members	<b>Date of Next Meeting.</b> Parish Council Meeting Tuesday 24 <sup>th</sup> March 2020 (7.30pm)	Information																																				

#### Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council)

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