

WICKHAM ST PAULS PARISH COUNCIL

www.essexinfo.net/wickham-st-pauls-parish-council

24TH JULY 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 30TH JULY 2019** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/081	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
19/082	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
19/083	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/084	All Members	District and County Councillors to address the members if present. District Councillor, County Councillor.	Information
19/085	All Members	Minutes. To confirm the minutes of the Annual Parish Council meeting held on 28 th May 2019. To confirm the minutes of the Parish Council meeting held on 28 th May 2019.	Decision
19/086	All Members	Planning Matters. Ref: 19/01031/HH DESCRIPTION Demolition of holiday chalet and removal of static caravan. Replacement with Holiday dwelling for private use leisure use. LOCATION Land on the East side of Rectory Lane, Wickham St Pauls TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
19/087	All Members	Matters Arising – Updates Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 – update. Previous Minute Number 18/042 Item 2. Village Pump - update. Previous Minute Number 18/161 Church Road additional parking and traffic calming – update, to consider the purchase of village gates as per quotation. Item 1 960mm width at a cost of £544.73 Plus VAT or Item 2 640mm width at a cost of £444.47 Plus VAT (Subject to receipt of Highway approval)	Information/ Decision

		Previous Minute Number 19/070 Item 2. Salt bin, Greenfields requesting them to consider installing one along Church Road. Previous Minute Number 19/074 Grass cutting footpath opposite Spencer’s Caravan Park and footpaths – update. Previous Minute Number 19/009 Village of the year competition – update.																																																																			
19/088	All Members	Village Fete Working Group. Item 1. Update Item 2. VE Day – 75 th Anniversary 8 th May 2020. To consider holding an event to mark the occasion on the weekend of 8 th -10 th May 2020 which will be an international celebration of peace.	Decision																																																																		
19/089	Cllr B. Trew	Nature Trail. Update.	Information/Decision																																																																		
19/090	Cllr. M. Cooper	Village Hall Report. Update.	Information																																																																		
19/091	All Members	Wickham St Pauls Consolidated Trust – formally known as The Herrington Trust. Update and to consider advice received from EALC, confirm 3 representatives from the Parish Council.	Decision																																																																		
19/092	All Members	Tree Planting on the Village Green. To consider and discuss planting additional trees.	Decision																																																																		
19/093	All Members	Telephone Box. To consider painting the telephone box.	Decision																																																																		
19/094	All Members	Website. Essex Info Net – As from March 2020 this free service will no longer be provided by Essex County Council.	Information/Decision																																																																		
19/095	All Members	Neighbourhood Watch. To consider and discuss if Wickham St Pauls Parish Council would like to become a member of Neighbourhood Watch at a cost of £50.00	Decision																																																																		
19/096	All Members	Trafalgar Night Fireworks 19th October. To confirm Trafalgar Night and possible fireworks on 19 th October.	Decision																																																																		
19/097	All Members	Financial Matters. <div>1) Financial Statement for July (Items to be approved for payment and signed as per payment schedule).</div> <table><tr><th></th><th>CHEQUE No.</th><th>TOTAL</th></tr><tr><td>Wickham St Pauls Village Hall – Grant – Approved under Minute Number 19/073 item 2, May 2019)</td><td>002128</td><td>1,500.00</td></tr><tr><td>Playsafety Limited Inv. No. 42060</td><td>002129</td><td>82.20</td></tr><tr><td>Wickham St Pauls Village Hall Inv.2085, 2097, 2101</td><td>002130</td><td>36.00</td></tr><tr><td>The WI (Refreshments for Annual Parish Assembly)</td><td>002131</td><td>264.88</td></tr><tr><td>D. Jacob (Salary for July)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for July)</td><td>002132</td><td>1.50</td></tr><tr><td>HM Revenue & Customs (For July)</td><td>002133</td><td>6.20</td></tr><tr><td>D. Jacob (Salary for August)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for August)</td><td>002134</td><td>1.70</td></tr><tr><td>HM Revenue & Customs (For August)</td><td>002135</td><td>6.00</td></tr><tr><td>B. Rippingale (Salary for July)</td><td>002136</td><td>84.67</td></tr><tr><td>B. Rippingale (Salary for August)</td><td>002137</td><td>84.67</td></tr><tr><td>D. Stokes (Reimbursement for new noticeboard, etc)</td><td>002138</td><td>85.61</td></tr><tr><td>D. Jacob (Expenses for June/July)</td><td>002139</td><td>61.76</td></tr><tr><td>James Todd & Co (Inv. No. 31773 & 32741)</td><td>002140</td><td>138.00</td></tr><tr><td>EALC Inv.No. 11514, 11516 (Training for Cllr. Sear)</td><td>002141</td><td>172.00</td></tr><tr><td>Glasdon Uk Ltd (Salt Bin)</td><td>002142</td><td>83.54</td></tr><tr><td>Rural Community Council of Essex (RCCE) Membership</td><td>002143</td><td>52.80</td></tr><tr><td>EasyTigernet (Noticeboard for Nature Trail Inv.No.3479)</td><td>002144</td><td>1,011.00</td></tr><tr><td>S. Shuttlewood (Grass cutting)</td><td>002145</td><td>440.00</td></tr><tr><td>Braintree District Council (Inv. No. 6792055) Election</td><td>002146</td><td>60.29</td></tr></table> <div>2) Monthly Budget Statement. 3) To confirm signatories on Bank Account (Cllr D. Sear & Cllr B.Trew to be added). 4) To consider the Clerk/Responsible Financial Officer to be empowered by Financial Regulations Item 1.56 to ensure payments are made in a timely fashion. (So that payment can still be made if the Parish Council are not quorate).</div>		CHEQUE No.	TOTAL	Wickham St Pauls Village Hall – Grant – Approved under Minute Number 19/073 item 2, May 2019)	002128	1,500.00	Playsafety Limited Inv. No. 42060	002129	82.20	Wickham St Pauls Village Hall Inv.2085, 2097, 2101	002130	36.00	The WI (Refreshments for Annual Parish Assembly)	002131	264.88	D. Jacob (Salary for July)	SO	518.00	D. Jacob (Adjustment to Salary for July)	002132	1.50	HM Revenue & Customs (For July)	002133	6.20	D. Jacob (Salary for August)	SO	518.00	D. Jacob (Adjustment to Salary for August)	002134	1.70	HM Revenue & Customs (For August)	002135	6.00	B. Rippingale (Salary for July)	002136	84.67	B. Rippingale (Salary for August)	002137	84.67	D. Stokes (Reimbursement for new noticeboard, etc)	002138	85.61	D. Jacob (Expenses for June/July)	002139	61.76	James Todd & Co (Inv. No. 31773 & 32741)	002140	138.00	EALC Inv.No. 11514, 11516 (Training for Cllr. Sear)	002141	172.00	Glasdon Uk Ltd (Salt Bin)	002142	83.54	Rural Community Council of Essex (RCCE) Membership	002143	52.80	EasyTigernet (Noticeboard for Nature Trail Inv.No.3479)	002144	1,011.00	S. Shuttlewood (Grass cutting)	002145	440.00	Braintree District Council (Inv. No. 6792055) Election	002146	60.29	Decision
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		Accounts 2018/2019 – To confirm that the Notice of Public Rights has been displayed on the noticeboard. Accounts are published and can be viewed on our website.	
19/098	All Members	Vacancy on Wickham St Pauls Parish Council. We currently have two Councillor vacancies. If anyone is interested in joining the Parish Council, please contact the Clerk for an application form.	Information
19/099	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information
19/100	All Members	Date of Next Meeting. Parish Council Meeting Tuesday 24 ^h September 2019 (7.30pm)	Information

Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council)

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