

# WICKHAM ST PAULS PARISH COUNCIL

21<sup>ST</sup> MARCH 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 27<sup>TH</sup> MARCH 2018** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/022	CHAIRMAN	<b>Welcome and Apologies for Absence.</b>	INFORMATION/DECISION
18/023	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	DECISION
18/024	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/025	ALL MEMBERS	<b>District and County Councillors to address the members if present.</b> District Councillor, County Councillor.	INFORMATION
18/026	ALL MEMBERS	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23<sup>RD</sup> JANUARY 2018.</b>	DECISION
18/027	ALL MEMBERS	<b>Vacancy on Wickham St Pauls Parish Council.</b> <b>Item 1.</b> To consider applications and Co-Opt a candidate. <b>Item 2.</b> Co-opted Candidate to sign acceptance of office. <b>Item 3.</b> Declaration of Interest form to be sent direct to Braintree District Council, and also the Clerk to receive a copy.	DECISION
18/028	ALL MEMBERS	<b>Budget 2018-2019.</b> To consider and set the budget for 2018-2019.	DECISION
18/029	ALL MEMBERS	<b>Asset Register.</b> <b>Item 1.</b> To consider adopting the asset register for 2017. <b>Item 2.</b> To consider adopting the asset register for 2018.	DECISION
18/030	ALL MEMBERS	<b>Strategic Risk Register Assessment.</b> <b>Item 1.</b> To consider adopting the Strategic Risk Register Assessment for 2017. <b>Item 2.</b> To consider adopting the Strategic Risk Register Assessment for 2018.	DECISION
18/031	ALL MEMBERS	<b>Planning Matters.</b> <b>Ref: 18/00273/FUL</b> Hollyhocks 4 Broad Road Wickham St Paul Essex CO9 2PG Demolition of existing conservatory and erection of two single storey rear extensions with associated alterations No Objection – comment sent. <b>Ref 18/00415/FUL</b> Twingars School Road Wickham St Paul Essex CO9 2PR	INFORMATION/DECISION

		Erection of single storey garage To CONSIDER ANY APPLICATIONS RECEIVED																						
18/032	ALL MEMBERS	<b>World War 1 Memorial.</b> To consider a World War 1 permanent memorial, update.	DECISION																					
18/033	ALL MEMBERS	<b>Pond.</b> To consider condition of water quality, and depth of water.	INFORMATION/DECISION																					
18/034	CLLR. M. COOPER	<b>Village Hall Report.</b> Update.	INFORMATION/DECISION																					
18/035	CLLR. M. COOPER	<b>Firework Committee.</b> Update.	INFORMATION/DECISION																					
18/036	ALL MEMBERS	<b>Tree Preservation Officer.</b> To consider, to appoint a representative to be the Tree Preservation Officer.	DECISION																					
18/037	ALL MEMBERS	<b>Trees.</b> To consider crown lifting two trees, at the back of the village green, near the swings at a cost of approximately £50.00	DECISION																					
18/038	ALL MEMBERS	<b>Grass Cutting 2018.</b> To consider, discuss and confirm areas of grass to be cut, and how often.	DECISION																					
18/039	ALL MEMBERS	<b>Village Maintenance.</b> To consider the following: To de-rust and paint the swings. Repairs /maintenance, preservative treatment to timber seating around the tree. Preservative treatment to the sheltered seat near the pub. Installing (10-12) oak timber posts, with reflectors, around the green. To consider any quotes received.	DECISION																					
18/040	ALL MEMBERS	<b>Volunteer Register.</b> To consider setting in place a volunteer register.	DECISION																					
18/041	ALL MEMBERS	<b>Training.</b> To consider First Aid training in June, at the pub, at a cost of £55.00	DECISION																					
18/042	ALL MEMBERS	<b>‘In remembrance of Beryl Knight’.</b> Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 Item 2. To reinstate the village water pump at a cost of £400.00	DECISION																					
18/043	ALL MEMBERS	<b>Village Green.</b> Parked vehicles around and damage to the edges of the village green, to consider what action should be taken.	DECISION																					
18/044	ALL MEMBERS	<b>Church Road.</b> To consider additional parking.	DECISION																					
18/045	ALL MEMBERS	<b>Chapel Site.</b> To consider signage and additional planting at an approximate cost of £100.00	DECISION																					
18/046	ALL MEMBERS	<b>S106 Funding.</b> £1,326.81 is available to be spent towards the provision and/or improvement and/or maintenance and/or enhancement of an area or areas of public open space. Any application would need to have written support of the Ward member and details of public consultation and support for the project. To consider a project.	DECISION																					
18/047	ALL MEMBERS	<b>Financial Matters.</b> 1) Financial Statement for February/March (Items to be approved for payment and signed as per payment schedule). <table><tr><td></td><td>CHEQUE No</td><td>TOTAL</td></tr><tr><td>Wickham St Pauls Village Hall Fund Invoice for repairs to Village Clock</td><td>002036</td><td>277.00</td></tr><tr><td>Wickham St Pauls Village Hall Fund Invoice No 1955, hall hire for January</td><td>002037</td><td>8.00</td></tr><tr><td>Acumen Invoice No. 15076 &amp; 15147</td><td>002038</td><td>120.00</td></tr><tr><td>D. Jacob Salary for March including office rent</td><td>SO</td><td>485.36</td></tr><tr><td>Mr D. Stokes (Reimbursement for signs from Apogee Inv.No. AP1471)</td><td>002039</td><td>25.00</td></tr><tr><td>D. Jacob Expenses for January/February/March</td><td>002040</td><td>54.29</td></tr></table>		CHEQUE No	TOTAL	Wickham St Pauls Village Hall Fund Invoice for repairs to Village Clock	002036	277.00	Wickham St Pauls Village Hall Fund Invoice No 1955, hall hire for January	002037	8.00	Acumen Invoice No. 15076 & 15147	002038	120.00	D. Jacob Salary for March including office rent	SO	485.36	Mr D. Stokes (Reimbursement for signs from Apogee Inv.No. AP1471)	002039	25.00	D. Jacob Expenses for January/February/March	002040	54.29	DECISION
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<b>18/048</b>	ALL MEMBERS	<b>Village of the Year 2018</b> Entry form to be submitted by 4 <sup>th</sup> May 2018.	DECISION
<b>18/049</b>	ALL MEMBERS	<b>Churchyard of the Year 2018.</b> Entry form to be submitted by (to be confirmed).	DECISION
<b>18/050</b>	ALL MEMBERS	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	INFORMATION
<b>18/051</b>	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Annual Parish Assembly 15 <sup>th</sup> May 2018 (7.00pm) Parish Council Annual Parish meeting, followed by Parish Council meeting 29 <sup>th</sup> May 2018 (7.30pm)	INFORMATION

#### **Council Documents.**

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WICKHAM ST PAULS PARISH COUNCIL

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