

# WICKHAM ST PAULS PARISH COUNCIL

[www.essexinfo.net/wickham-st-pauls-parish-council](http://www.essexinfo.net/wickham-st-pauls-parish-council)

21<sup>ST</sup> NOVEMBER 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 27<sup>TH</sup> NOVEMBER 2018** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/153	Chairman	<b>Welcome and Apologies for Absence.</b>	Information/ Decision
18/154	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	Decision
18/155	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
18/156	All Members	<b>District and County Councillors to address the members if present.</b> District Councillor, County Councillor.	Information
18/157	All Members	<b>Minutes.</b> To confirm the minutes of the Extraordinary Parish Council meeting held on 6 <sup>th</sup> November 2018.	Decision
18/158	All Members	<b>Planning Matters.</b> <b>Ref:</b> TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
18/159	All Members	<b>Special Motion. VOTE TO SUSPEND STANDING ORDER 9(b).</b> <b>Item 1.</b> To revisit item 18/045 Chapel Site Memorial stone for Carol Giles. Permission to install stone from BDC required, Council members to revisit and discuss. <b>Item 2.</b> To revisit item 18/104 – Additional Parking in Church Road, Council members to consider if additional parking is required.	Decision
18/160	All Members	<b>Memorial Stone</b> To revisit item 18/045 -To consider to obtain permission from BDC to install the memorial stone for Carol Giles in the Chapel Yard at a cost of £117.00	Decision
18/161	All Members	<b>Church Road.</b> To revisit item number 18/104 – Additional Parking Additional Parking in Church Road, Council members to consider if additional parking is required.	Decision
18/162	All Members	<b>To reinstate Standing orders.</b> Vote to reinstate standing orders, in order for meeting to continue.	Decision
18/163	Cllr M. Cooper	<b>Village Hall Report.</b> Update.	Information/ Decision
18/164	Cllr.A.Johnstone	<b>Village Fete 2019.</b> To discuss and consider holding a village fete in 2019.	Information/ Decision

18/165	All Members	<b>Matters Arising – Updates</b> Previous Minute Number 18/033 Condition of Village Pond – update Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 - update Previous Minute Number 18/042 Item 2. To reinstate the village water pump at a cost of £400.00 - update Previous Minute Number 18/076 To plant a Hornbeam at a cost of approx. £70.00 - update Previous Minute Number 18/123 Item 2 -Firework Working Group Bank account update. Previous Minute Number 18/126 CIF Funding update (Play equipment 2 <sup>nd</sup> phase). Previous Minute Number 18/129 Village Christmas Decoration Competition Parish Council to cover the cost of £50.00 prize money. Previous Minute Number 18/130 Footpath Nature Trail (£1,500.00) – update Previous Minute Number 18/132 Local Services Fund – update	Information/ Decision																								
18/166	All Members	<b>Open Spaces Action Plan 2019.</b> To consider projects to be listed onto the Braintree District Council Open Spaces Action plan 2019.	Decision																								
18/167	All Members	<b>Precept/Budget for 2019/2020.</b> As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.	Decision																								
18/168	All Members	<b>Precept/ Budget 2019/2020</b> <b>Item 1.</b> To set the Budget for 2019/2020 <b>Item 2.</b> To set the Precept for 2019/2020	Decision																								
18/169	All Members	<b>The Herrington Trust.</b> To discuss and consider correspondence received.	Information/ Decision																								
18/170	All Members	<b>Grass cutting invitations to tender.</b> To consider to instruct the Clerk to send out invitations to tender for grass cutting 2019.	Decision																								
18/171	All Members	<b>Monthly Inspection of Assets.</b> Benches, play equipment etc to consider carrying out monthly inspection of all assets.	Decision																								
18/172	All Members	<b>Parish Council Meeting Times.</b> To consider Parish Council meetings to start at an earlier time in the evenings.	Decision																								
18/173	All Members	<b>Financial Matters.</b> 1) Financial Statement for November (Items to be approved for payment and signed as per payment schedule). <table><tr><td></td><td>CHEQUE</td><td>TOTAL</td></tr><tr><td>D. Jacob (Salary for November including office rent)</td><td>SO</td><td>446.43</td></tr><tr><td>HM Revenue &amp; Customs (For November)</td><td>002089</td><td>48.20</td></tr><tr><td>D. Jacob (Expenses October/November)</td><td>002090</td><td>44.82</td></tr><tr><td>Braintree District Council (Permission for installation of Memorial stone)</td><td>002091</td><td>117.00</td></tr><tr><td>Derek Stokes (Reimbursement for signs, ink, screws)</td><td>002092</td><td>11.33</td></tr><tr><td>Angela Johnstone (Reimbursement for The Royal British Legion)</td><td>002093</td><td>220.00</td></tr><tr><td>The Victory Inn (Prize for Christmas Lights Competition)</td><td>002094</td><td>50.00</td></tr></table> 2) <b>Monthly Budget Statement.</b>		CHEQUE	TOTAL	D. Jacob (Salary for November including office rent)	SO	446.43	HM Revenue & Customs (For November)	002089	48.20	D. Jacob (Expenses October/November)	002090	44.82	Braintree District Council (Permission for installation of Memorial stone)	002091	117.00	Derek Stokes (Reimbursement for signs, ink, screws)	002092	11.33	Angela Johnstone (Reimbursement for The Royal British Legion)	002093	220.00	The Victory Inn (Prize for Christmas Lights Competition)	002094	50.00	Decision
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18/174	All Members	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																								
18/175	All Members	<b>Date of Next Meeting.</b> Parish Council Meeting 29 <sup>th</sup> January 2019 (7.30pm)	Information																								

#### Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WICKHAM ST PAULS PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07907631172 E-MAIL: WICKHAMSTPAULS@HOTMAIL.COM