

WICKHAM ST PAULS PARISH COUNCIL

20TH NOVEMBER 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 26TH NOVEMBER 2019** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.
THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/119	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
19/120	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
19/121	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and/or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/122	All Members	District and County Councillors to address the members if present. District Councillor, County Councillor.	Information
19/123	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 24 th September 2019.	Decision
19/124	All Members	Planning Matters. Ref: 19/01698/FUL Location – Adjacent Kingsmead School Road, Wickham St Pauls New 4-bedroom detached dwelling Ref: 19/01936/FUL Location – 7 Church Road Wickham St Pauls Essex CO9 2PL Erection of detached single storey dwelling, including part demolition of rear extension and detached garage. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
19/125	All Members	Matters Arising – Updates Item 1. Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 – update. Item 2. Previous Minute Number 18/042 Item 2. Village Pump - update. Item 3. Previous Minute Number 18/161 Church Road additional parking and traffic calming – update, to consider the purchase of SID (Speed Indicator Device at a cost of 2 x 30mph flashing speed signs at a cost of approx. £4,000.00 to be installed and commissioned onto 2 posts pre-installed by the council. Both signs would be solar powered which raises the cost. If we could supply mains power to the signs this would reduce costs. (Subject to receipt of Highway approval, speed survey required). Item 4. Previous Minute Number 19/092 Trees Planting on the Village Green – update Item 5. Previous Minute Number 19/094 Website – update Item 6. Village Fete, VE Day event - update Item 7. Nature Trail – update. Item 8. Village Hall Report - update	Information/ Decision

		Item 9. Wickham St Pauls Consolidate Trust – formally known as The Herrington Trust – update Item 10. Previous minute number 19/132 Ponds – to consider quotes, update.																																														
19/126	All Members	Oak Road - Repairs. To discuss and consider to write to resident to ensure that the road outside the village hall is repaired and that the green verges are attended to.	Decision																																													
19/127	All Members	Parish Calendar. To set the Parish Calendar for 2020/2021.	Decision																																													
19/128	All Members	General Power of Competence. To consider and adopt the proposal that Wickham St Pauls Parish Council meets the requirements to become a Parish Council with ‘General Power of Competence’	Decision																																													
19/129	All Members	Council Documents. To consider to adopt the following as per advised by the EALC and NALC. Item 1. Grievance Policy Item 2. Disciplinary Policy Item 3. Training & Development Policy Item 4. Training Record	Decision																																													
19/130	All Members	Quality Council. To consider if Wickham St Pauls Parish Council would like to became a Quality Council (Foundation Level) at a cost of approximately £100.00	Decision																																													
19/131	All Members	Internal Auditor To consider, to appoint an internal auditor (John Reddington £70.00 for the financial year of 2019/2020).	Decision																																													
19/132	All Members	Grants Funding Applications received for consideration (Payment made in next financial year 2020/2021 precept (May 2020) Wickham St Pauls Village Hall - Request £1,000.00 for new chairs.	Decision																																													
19/133	All Members	Precept/Budget for 2020/2021. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept	Decision																																													
19/134	All Members	Precept/ Budget 2020/2021 Item 1. To set the Budget for 2020/2021 Item 2. To set the Precept for 2020/2021	Decision																																													
19/135	All Members	Financial Matters. 1) Financial Statement (Items to be approved for payment and signed as per payment schedule). <table><tr><td></td><td>CHEQUE NO.</td><td>TOTAL</td></tr><tr><td>D. Jacob (Salary for November)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for November)</td><td>002158</td><td>1.50</td></tr><tr><td>HM Revenue & Customs (For November)</td><td>002159</td><td>6.20</td></tr><tr><td>B. Rippingale (Salary for November)</td><td>002160</td><td>84.67</td></tr><tr><td>D. Jacob (Salary for December)</td><td>SO</td><td>518.00</td></tr><tr><td>D. Jacob (Adjustment to Salary for December)</td><td>002161</td><td>1.50</td></tr><tr><td>HM Revenue & Customs (For December)</td><td>002162</td><td>6.20</td></tr><tr><td>B. Rippingale (Salary for December)</td><td>002163</td><td>84.67</td></tr><tr><td>D. Jacob (Expenses for October/November)</td><td>002164</td><td>61.05</td></tr><tr><td>S. Shuttlewood invoice dated 03/11/19</td><td>002165</td><td>550.00</td></tr><tr><td>Lyster Associates Inv.No. 2372 & 2375</td><td>002166</td><td>30.80</td></tr><tr><td>Village Hall Inv.No. 2120 & 2131</td><td>002167</td><td>16.00</td></tr><tr><td>EALC invoices 11906 & 11988 (Training)</td><td>002168</td><td>216.00</td></tr><tr><td>D. Stokes (Reimbursement for materials as per receipts)</td><td>002169</td><td>34.42</td></tr></table> 2) Monthly Budget Statement.		CHEQUE NO.	TOTAL	D. Jacob (Salary for November)	SO	518.00	D. Jacob (Adjustment to Salary for November)	002158	1.50	HM Revenue & Customs (For November)	002159	6.20	B. Rippingale (Salary for November)	002160	84.67	D. Jacob (Salary for December)	SO	518.00	D. Jacob (Adjustment to Salary for December)	002161	1.50	HM Revenue & Customs (For December)	002162	6.20	B. Rippingale (Salary for December)	002163	84.67	D. Jacob (Expenses for October/November)	002164	61.05	S. Shuttlewood invoice dated 03/11/19	002165	550.00	Lyster Associates Inv.No. 2372 & 2375	002166	30.80	Village Hall Inv.No. 2120 & 2131	002167	16.00	EALC invoices 11906 & 11988 (Training)	002168	216.00	D. Stokes (Reimbursement for materials as per receipts)	002169	34.42	Decision
	CHEQUE NO.	TOTAL																																														
D. Jacob (Salary for November)	SO	518.00																																														
D. Jacob (Adjustment to Salary for November)	002158	1.50																																														
HM Revenue & Customs (For November)	002159	6.20																																														
B. Rippingale (Salary for November)	002160	84.67																																														
D. Jacob (Salary for December)	SO	518.00																																														
D. Jacob (Adjustment to Salary for December)	002161	1.50																																														
HM Revenue & Customs (For December)	002162	6.20																																														
B. Rippingale (Salary for December)	002163	84.67																																														
D. Jacob (Expenses for October/November)	002164	61.05																																														
S. Shuttlewood invoice dated 03/11/19	002165	550.00																																														
Lyster Associates Inv.No. 2372 & 2375	002166	30.80																																														
Village Hall Inv.No. 2120 & 2131	002167	16.00																																														
EALC invoices 11906 & 11988 (Training)	002168	216.00																																														
D. Stokes (Reimbursement for materials as per receipts)	002169	34.42																																														
19/136	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																																													

19/137	All Members	Two Councillor Vacancies on Wickham St Pauls Parish Council. Item 1. To consider applications and Co-Opt candidates. Item 2. Co-opted Candidates to sign acceptance of office. Item 3. Declaration of Interest form to be sent direct to Braintree District Council, and also the Clerk to receive a copy.	Decison
19/138	All Members	Date of Next Meeting. Parish Council Meeting Tuesday 28 ^h January 2020 (7.30pm)	Information

Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council)

5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

Tel: 07907631172

E-mail: wickhamstpauls@hotmail.com