

WICKHAM ST PAULS PARISH COUNCIL

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19TH SEPTEMBER 2018

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 25TH SEPTEMBER 2018** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
18/114	CHAIRMAN	Welcome and Apologies for Absence.	INFORMATION/DECISION
18/115	ALL MEMBERS	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2017.	DECISION
18/116	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
18/117	ALL MEMBERS	District and County Councillors to address the members if present. District Councillor, County Councillor.	INFORMATION
18/118	ALL MEMBERS	Minutes. To confirm the minutes of the Parish Council meeting held on 24 th July 2018.	DECISION
18/119	ALL MEMBERS	UK Power Networks. Proposal to install new electricity supply at Oaklea, The Green, Wickham St Pauls CO9 2PT	DECISION
18/120	ALL MEMBERS	Shellards Cottage and derelict cottage on Church Road. Update.	INFORMATION
18/121	ALL MEMBERS	Planning Matters. Ref: 18/01451/LBC Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP Proposed roof lights to replace existing and glazed gable end to replace window. Ref: 18/01105/VAR & PP-07062032 Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP Application for a variation of Condition 2 of planning permission 11/00821/FUL- proposed rooflights to replace existing and proposed upper glazed oak gable end to replace existing window. Ref: 18/01107/FUL Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP Revised Plans Ref: 18/01604/LBC Nether House Farm Old Road Wickham St Pauls Essex CO9 2PU	INFORMATION/DECISION

		<p>Installation of semi flush meter boxes and provision of 2 small windows and stable type door/window. Ref:18/01597/ELD Scriveners Field Old Road Wickham St Pauls Essex Application for a Lawful Development Certificate for an existing use - for confirmation of compliance with condition 3 of planning permission. Ref: 18/01645/VAR Nether House Farm Old Road Wickham St Paul Essex CO9 2PU Application for variation of condition 2 following grant of planning permission 18/00032/FUL - revision of meter box positions and installation of 2 No. windows and door to the west elevation. TO CONSIDER ANY APPLICATIONS RECEIVED</p>	
18/122	CLLR. M. COOPER	Village Hall Report. Update.	INFORMATION/DECISION
18/123	CLLR. M. COOPER	Firework Working Group. Item 1 - To consider and adopt the Risk Assessment. Item 2 – Bank account update.	DECISION
18/124	ALL MEMBERS	Emergency Plan. To consider and adopt the Emergency Plan	DECISION
18/125	ALL MEMBERS	Parish Calendar for 2019/2020. To consider and set the Parish Calendar for 2019/2020 including 22 nd May for the Annual Parish Assembly.	DECISION
18/126	ALL MEMBERS	CIF Funding. To consider any projects and to discuss applying for CIF funding, completed application forms to be in by 26 October 2018.	DECISION
18/127	ALL MEMBERS	Matters Arising – Updates Previous Minute Number 18/033 Condition of Village Pond – update Previous Minute Number 18/041 First Aid training - update Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 - update Previous Minute Number 18/042 Item 2. To reinstate the village water pump at a cost of £400.00 - update Previous Minute Number 18/045 Chapel Site To consider signage and additional planting at an approximate cost of £100.00 – update Previous Minute Number 18/045 Chapel Site To consider a memorial stone for Carol Giles at a cost of £190.00 Previous Minute Number 18/076 Tree (Poplar) Previous Minute Number 18/102 Village Maintenance - update Previous Minute Number 18/103 Play Area - update Previous Minute Number 18/104 Additional Parking – update Previous Minute Number 18/107 Christmas Tree Lights – update Previous Minute Number 18/108 Bench for Rectory Lane – update	INFORMATION/DECISION
18/128	ALL MEMBERS	Wild Flower Area on the Green. To consider to set aside small areas on the Green, uncut, so natural wild flowers maybe able to grow.	DECISION
18/129	ALL MEMBERS	Village Christmas Decoration Competition. To consider a Christmas competition, (best decorated house in the village) winner to receive a voucher for a meal for 2 at the Victory Inn (Max £50.00)	DECISION
18/130	CLLR.B.TREW	Footpath Nature Trail. Update.	DECISION
18/131	CLLR.A. JOHNSTONE	War Memorial Silhouette. To consider a donation towards the cost of a 5’-5” mild steel silhouette of a WW1 soldier.	DECISION
18/132	ALL MEMBERS	Local Services Fund. To instruct the clerk to apply for funding – if approved – the Parish Council confirm that they will employ a Village Maintenance Operative (Handyman) from January 2019.	DECISION
18/133	CLLR.B.TREW	Community Heartbeat Trust. Update.	INFORMATION/DECISION
18/134	ALL MEMBERS	Purchase of Land. To consider the purchase of land currently owned by the Herrington Trust, land known as Town field and also Abel Croft.	DECISION

18/135	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for August/September (Items to be approved for payment and signed as per payment schedule).</p> <table><tr><td></td><td>CHEQUE No</td><td>TOTAL</td></tr><tr><td>D. Jacob (Salary for August including office rent)</td><td>SO</td><td>446.43</td></tr><tr><td>HM Revenue & Customs (For August)</td><td>002070</td><td>48.20</td></tr><tr><td>James Todd & Co Inv. 29345</td><td>002071</td><td>30.00</td></tr><tr><td>Maestro Tree Services</td><td>002072</td><td>45.00</td></tr><tr><td>Village Hall (Inv. 2007 and 2018)</td><td>002073</td><td>16.00</td></tr><tr><td>Maestro Tree Services</td><td>002074</td><td>320.00</td></tr><tr><td>D. Jacob (Salary for September including office rent)</td><td>SO</td><td>446.43</td></tr><tr><td>HM Revenue & Customs (For September)</td><td>002075</td><td>48.20</td></tr><tr><td>James Todd & Co Inv. 29392</td><td>002076</td><td>30.00</td></tr><tr><td>S. Shuttlewood (Grass cutting)</td><td>002077</td><td>550.00</td></tr><tr><td>Festive Lights Inv. 2675564</td><td>002078</td><td>170.03</td></tr><tr><td>Anglia Trophy & Badge Co Inv. 4860</td><td>002079</td><td>26.10</td></tr><tr><td>Action Play & Leisure Ltd Inv.No. APL22048</td><td>002080</td><td>6,357.90</td></tr><tr><td>Lyster & Associates (Printing)</td><td>002081</td><td>20.40</td></tr><tr><td>D. Jacob (Expenses August/September)</td><td>002082</td><td>39.63</td></tr></table> <p>2) Monthly Budget Statement.</p>		CHEQUE No	TOTAL	D. Jacob (Salary for August including office rent)	SO	446.43	HM Revenue & Customs (For August)	002070	48.20	James Todd & Co Inv. 29345	002071	30.00	Maestro Tree Services	002072	45.00	Village Hall (Inv. 2007 and 2018)	002073	16.00	Maestro Tree Services	002074	320.00	D. Jacob (Salary for September including office rent)	SO	446.43	HM Revenue & Customs (For September)	002075	48.20	James Todd & Co Inv. 29392	002076	30.00	S. Shuttlewood (Grass cutting)	002077	550.00	Festive Lights Inv. 2675564	002078	170.03	Anglia Trophy & Badge Co Inv. 4860	002079	26.10	Action Play & Leisure Ltd Inv.No. APL22048	002080	6,357.90	Lyster & Associates (Printing)	002081	20.40	D. Jacob (Expenses August/September)	002082	39.63	DECISION
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18/136	ALL MEMBERS	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	INFORMATION																																																
18/137	ALL MEMBERS	<p>Date of Next Meeting.</p> <p>Parish Council Meeting 27th November 2018 (7.30pm)</p>	INFORMATION																																																

Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WICKHAM ST PAULS PARISH COUNCIL

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