

WICKHAM ST PAUL PARISH COUNCIL
MINUTES OF THE MEETING OF THE WICKHAM ST PAUL PARISH COUNCIL HELD ON TUESDAY 25TH
JULY 2017 IN THE VILLAGE HALL AT 7.30PM.

MINUTES

Present: Councillors: Mrs R Hood, Ms P Nuttall & Mr M Cooper.

In the Chair: Cllr: Mr D Stokes.

Clerk: Lynn Exley.

Residents: 8 residents.

2017.104 WELCOME BY THE CHAIRMAN

The Chairman welcomed everyone to the meeting.

2017.105 APOLOGIES FOR ABSENCE.

Apologies were received from Cllr: Mrs E Lambert & also County Councillor Mr D Finch.

2017.106 DECLARATIONS OF INTEREST.

None were received.

2017.107 MINUTES OF THE MEETING OF 10TH JUNE 2017.

The minutes of the meeting of 10th June 2017 were signed as a true record of events by the Chairman.

Proposed: Cllr: Mrs R Hood. Seconded: Cllr: Ms P Nuttall.

Since the meeting of the 10th June 2017 there has been an amendment on Item 2017.97 (Wedding Marquee on the Village Green) the date for the erection of the marquee is now 25th August 2017.

All agreed.

Proposed : Cllr: Mr M Cooper. Seconded: Cllr: Ms P Nuttall.

2017.108 DISTRICT COUNCILLORS AND COUNTY COUNCILLORS REPORT.

Cllr: Mrs W Scattergood was in attendance, and congratulated the Parish Council for winning the Best Kept Village(class 5). 3rd Prize for Essex village of the year.

She also advised on different funding to help the Parish Council with the Play Equipment, which she would pass to Cllr: Mr D Stokes.

She also mentioned that the Planning in Church Road for the 6 houses had been refused after it going to appeal.

2017.109 FINANCE.

2017.07	G Weavers	Grass cutting 16/3,23/3,30/3 & 6/4	£80.00
2017.08	BALC	Annual subs	£10.00
2017.09	AON	Annual ins	£670.51
2017.10	Sudbury Office Supplies	Stationery	£5.68
2017.11	Roys	Broom for recycling bins	£2.99

M. 

2017.12	BM Bargains	Folders	£7.61
2017.13	Acumen	Wage service April	£24.00
2017.14	VHMC	Pav Hire April 3rd	£8.00
2017.15	WHSmith	Paper and ink for welcome packs	£44.98
2017.16	Maurice Lake	Internal accountant	£234.00
2017.17	G Weavers	Grass cutting 13/4, 20/4, 27/4 & 4/5	£80.00
2017.18	Post Office	Posting of accounts	£6.45
2017.19	L Exley	May Salary	£406.28
2017.20	Cricket Club	Annual fee for cutting of V Green	£1,000.00
2017.21	Acumen	May wage service	£24.00
2017.22	VHMC	Pavilion hire 9/5	£8.00
2017.23	Sudbury Office Supplies	Folders	£4.32
2017.24	Sudbury Office Supplies	Paper	£6.79
2017.25	Ferriers Barn	Bird boxes etc for Chapel site	£50.00
2017.26	S. Shuttlewood	6 x Grass cutting	£480.00
2017.27	Playsafety Ltd	ROSPA Check	£79.80
2017.28	L Exley	June salary	£406.28
2017.29	G Weavers	Grass cutting 11/5, 25/5,1/6 & 12/6 plus junction	£120.00
2017.30	Steves Hardware shop.	Key cut for Pavilion	£3.99
2017.31	RCCE	Annual subs	£52.80
2017.32	Acumen	Wage service June	£24.00
2017.33	Post Office	Stamps	£6.72
2017.34	D Stokes	Replacement phone box handle	£37.63
2017.35	VHMC	Hire of Pavilion 10/6	£8.00
2017.36	Sudbury Office Supplies	Ink + paper	£88.07
2017.37	G Weaver	Grass cutting	£100.00
2017.38	Fairwood	Chairman expenses	£7.50
2017.39	Roys	Stain for seats	£14.99

Monies in

Precept	£5315.00
Localism Fund	£747.00
Collection Fund	£203.00
Street Cleaning	£494.01
Interest	12p
Interest	13p
Interest	18p
Interest	15p
Interest	16p
Rcce Best Kept village	£100.00
Rcce Best Kept Village	£150.00
Interest	14p

The monies in the Parish Councils account are as follows.

M. G. B.

The Parish Council has set aside monies for the access road as agreed by the Parish Councils accountants.

£17,343.88 this money is our everyday money and has to last until April 2018, and must have a carried over amount to the following year.

The Audit of accounts for Wickham St Paul Parish Council for the year ended 31st March 2017 has now been completed and the accounts have been published.

Cllrs Mr M Cooper and Ms P Nuttall commented on 2017.16 (Finance), as seemingly expensive for the work undertaken and it was agreed by all that investigations should be made by the Clerk as to what other Parish Councils pay for a similar service and if a cheaper option was available.

2017.110 NEIGHBOURHOOD WATCH

Cllr: Mr D Stokes reported that we do not have a Neighbourhood Watch Scheme At present and in light of recent fly-tipping and opportunists visiting the village, now May be a good time to reinstate the system.

We need one main contact to receive information from Essex Police and they in turn Will send it out to 3-4 people, thus creating the network. We need lots of villagers to Sign up to the scheme and they report through the network to one another by Phone, email and face to face. It is not a big commitment in terms of time and will Benefit the whole community and in some insurance companies will reduce the Premiums, if you are a member. Clive Stewart – Chairman of Braintree District Neighbourhood watch has kindly offered his advice.

The Chairman proposed that the Parish Council produce a flyer to go out to all Residents asking for a volunteer to head the scheme and inviting residents to join the scheme.

Proposed: Cllr: Mr D Stokes. Seconded: Cllr: Mr M Cooper.

Cllr: Mr D Stokes advised that several residents have raised concerns about 'white Vans' in the village and also that there was regular trespassing onto private properties. Coupled with that, as previously mentioned, we have experienced several fly-tipping incidents. We have been asked by residents to consider CCTV within the village. The cost of a fully functional system may run into £1.k's and we would need to investigate the legalities and practicalities of installing a system and who would monitor and maintain it. This cost may be too prohibitive for Parish Council finance, so we would also need to look at funding.

Some residents have offered a financial contribution, if necessary.

A simpler solution, would be to set up non-recording cameras and signage around the village advising that CCTV is in 'operation'. Signs are typically £2.00 each and Cameras £8.00 each. Project cost, about £80.00.

The Chairman proposed to purchase and install signage and cameras.

Proposed: Cllr: Mr D Stokes. Seconded: Cllr: Mr M Cooper.

2017.111 BEST KEPT VILLAGE.

Cllr Mr D Stokes reported that several members of the Parish Council and VHMC attended the award ceremony at Chelmsford Racecourse and that our village was a winner in its class and that overall we were 3rd, in the whole of Essex. We received two framed certificates and cheques totalling £250.00. The prize money



belongs to the village and suggestions as to how it should be spent is open to Villagers.

The Parish Council would announce the results in the Look Out magazine and invite Suggestions for the use of the award monies.

2017.112

DEFIBRILLATOR AND BASIC FIRST AID TRAINING.

Cllr: Mr D Stokes reported that the last training we did was well attended and requests have been received by residents to repeat it.

The Chairman proposed to have a defibrillator refresher course and a basic first aid introduction on Tuesday the 17th October 2017 at the Victory Inn. The cost should be around £50.00.

2017.113

VHMC

Cllr: Mr M Cooper reported that a date of Monday 31st July 2017 at 9am was set for the painting of the Village Hall. The colour was to be Cornish Cream. Volunteers from the village will be invited to assist.

2017.114

NEW PATHWAY TO THE SHELTERED SEAT.

Cllr: Mr D Stokes advised that the new path was laid on the 24th June 2017 and would like the Parish Council to record their thanks to those who joined Cllr Mr M Cooper and Cllr Mr D Stokes, who are Andy Hewitt, Simon Greengrass and Peter Trew. The materials were kindly donated by Simon and Peter and without the Materials and labour the project would have cost in the region of £500.00.

2017.115

CHAPEL SITE/NATURE RESERVE.

Cllr Mr D Stokes, reported that bird, insect and butterfly boxes have now been Installed and the benches and gate have been painted.

Earlier in the year the gravestones were cleaned. Grass and hedge cutting is ongoing. Outstanding works include repairs to one of the benches and in Autumn this year the rear of the site should have the grass removed and the introduction of indigenous plants started. The project cost should not exceed £150.00 and will be of benefit to the residents and attraction to our visitors.

We do need to recruit a volunteer with expertise in nature reserve and we will advertise the requirements in the Look Out magazine and notice boards.

2017.116

COUNCILLOR VACANCY .

The Clerk has received more than one interested party in joining the Parish Council and as such, we can invite each one to a personal interview. It is sufficient to have no more than three committee members present at each interview. The Clerk will contact individuals and agree dates, this should be completed before the next meeting and the most suitable candidate be invited to join our next meeting in September.

2017.117

ADDITIONAL RECREATIONAL EQUIPMENT ON THE VILLAGE GREEN.

Cllr Mr D Stokes advised that following a meeting with one of the suppliers of equipment along with Cllr Mr M Cooper and the Clerk on Monday 17th July, a price and scheme has been received. The total cost is for £14565.00 The quote should enable us to source funding.



We need a committee member and a volunteer from our residents to work together to seek funding. Cllr: Mr D Stokes will speak to the trustees of the Herrington Trust. Concerns were raised about the suitability of the timber kick wall, as it was felt that it could create undue noise. It was therefore decided to remove this from the specification and replace it with traditional timber goal posts and net. Cllr: Mr D Stokes agreed to action the revision.

The Chairman proposed that we accept the scheme in principle so we can seek funding.

Proposed: Cllr: Mr D Stokes. Seconded: Cllr: Ms P Nuttall.

2017.118 STANDING ORDERS.

The standing orders were circulated to all Councillors and taken as read.

Proposed: Cllr: Mr D Stokes. Seconded: Cllr: Mr M Cooper.

2017.119 ROSPA

Cllr Mr D Stokes advised that we have received our annual inspection and the following items have been highlighted.

There is minor rust on some of the swing joints, which need painting.

There is some shrinkage of the rubber matting at the edges, which can be filled with sand.

The waste bin should be moved away from the seat, to be between 2-3m away.

Cllr Mr D Stokes said that none of this work is urgent and will be dealt with over the next few months.

2017.120 PLANNING

AWAITING DETERMINATION.

APPLICATION NO: 17/00392/FUL (referred to committee and refused)

LOCATION: Twingars, School Road, Wickham St Paul. CO9 2PR.

DESCRIPTION: 2 Bay Garage.

APPLICATION NO: 16/00910/FUL

DESCRIPTION: Application to remove the requirement of an existing planning obligation which restricts the residential occupation of the premises solely to a person or persons employed in or directly connected with the Veterinary Clinic.

LOCATION: Catley Cross Stables, Wickham St Paul.

APPLICATION NO: 17/00847/OUT (refused)

LOCATION: Land adjacent 3, Broad Cottages, Broad Road, Wickham St Paul.

DESCRIPTION: Application for outline planning permission with all matters reserved for the demolition of the existing garage and storage building and erection of 1 no three bedroom dwelling together with provision of a garage and a new access.

2017.121 AGENDA ITEMS FOR THE NEXT PARISH COUNCIL MEETING.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

- a. Recreational equipment.
- b. Neighbourhood Watch.
- c. Best Kept Village prize money.



d. New Dart 3.

2017.122

DATE OF NEXT MEETING.

The next Parish Council meeting will be held on Tuesday 26th September 2017 at 7.30pm in the Village Hall.

2017.123

CLOSURE.

The meeting closed at 8.14pm. The Chairman thanked everyone for attending.

SIGNED



DATED

26/09/2017

