

WICKHAM ST PAULS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL HELD ON TUESDAY 30th JULY 2019, AT 7.30pm IN THE PAVILION OF THE VILLAGE HALL.

In the Chair: Cllr. M. Cooper
Present Cllrs: Cllr. D. Sear, Cllr. B. Trew
Clerk: Mrs D. Jacob
Also present: Three members of the public

19/081 Welcome and Apologies for Absence. Apologies for absence received and accepted from Cllr. D. Stokes (owing to work commitments) Cllr. W. Scattergood and Cllr. D. Finch.

19/082 Declaration of Interests.

None.

19/083 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public gave an explanation regarding item 19/086 ref 19/01031/HH on the agenda. Planning a permanent structure, they have received quotes and would like to carry out the work. The old caravan would be removed and the old building renovated. They would like to rent this out as much as possible, it has to be made available for rent for 210 days minimum. The owners would like to spend more time living in it, especially at the weekends as they do not live in the village.

19/084 Ward and County Councillors to address the members, if present.

None present.

19/085 Minutes.

Item 1. To confirm the minutes of the Annual Parish Council meeting held on 28th May 2019.

Item 2. To confirm the minutes of the Parish Council meeting held on 28th May 2019.

Proposed by Cllr. B. Trew, seconded by Cllr. D. Sear in favour, all in favour, resolution passed.

19/086 Planning Matters

Ref: 19/01031/HH

DESCRIPTION

Demolition of holiday chalet and removal of static caravan. Replacement with holiday dwelling for private and leisure use.

LOCATION

Land on the East side of Rectory Lane, Wickham St Pauls

Objection

This is outside the village envelope and the Parish Council does not want to set a precedent. Parish Council is also concerned that this would become a permanent dwelling.

This application to be called into the Planning Committee at BDC.

Proposed by Cllr. B. Trew, seconded by Cllr. D. Sear, all in favour, resolution passed.

19/087 Matters Arising – Updates

Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 – ongoing.

Previous Minute Number 18/042 Item 2. Village Pump –The pump has been dismantled currently sourcing parts.

Previous Minute Number 18/161 Church Road additional parking and traffic calming – update, to consider the purchase of 'village gates', as per the Glasdon quotation. Item 1. 960mm width at a cost of £544.73 Plus VAT and Item 2. 640mm width at a cost of £444.47 Plus VAT. These are a pair of gates proposed for the North and South of the village. Total costs per set £1978.40 Plus VAT. (Subject to receipt of Highway approval). Council members decided that as this is a considerable cost, to seek Parishioners views to place an article for feedback in the Look Out Magazine. So, this item deferred until September, to be on the next agenda.

Proposed by Cllr. D. Sear, seconded by Cllr. B. Trew, all in favour.

Previous Minute Number 19/070 Item 2. Salt bin, Greenfields requesting them to consider installing one along Church Road. This has been approved by Greenfields and will be installed in August.

Previous Minute Number 19/074 Grass cutting footpath opposite Spencer's Caravan Park and footpaths – this footpath has been cut, to be monitored at regular intervals by the Parish Council

Previous Minute Number 19/009 Village of the year competition – not successful this year.

Signed (Chairman).....

24th September 2019

19/088 Village Fete Working Group.

Item 1. No update as no working group meetings have taken place.

Item 2. V.E. Day – 75th Anniversary 8th May 2020.

To consider holding an event to mark the occasion on the weekend of 8th-10th May 2020 which will be an international celebration of peace.

This item deferred until September and to be on the next agenda

19/089 Nature Trail.

New bird boxes, wildlife bug houses are in place and some funding for plants has been received. Created art work and maps created, walks have been finalised. Awaiting delivery of the noticeboard on going and work in progress.

19/090 Village Hall Report.

Awaiting final plans for the toilets, £11,500 in place and another £1,000 expected, fund raising still ongoing. Bookings continue to cover the running costs of the village hall.

19/091 Wickham St Pauls Consolidated Trust – formally known as The Herrington Trust.

Advice received and actioned from the EALC, Parish Council confirmed the 3 representatives are Cllr. D. Stokes, Cllr. M. Cooper and Mrs P. Nuttall.

19/092 Tree Planting on the Village Green.

Cllr. D. Sear to contact the Woodland Trust for advice, to place an article in the Look out Magazine to see if members of the public would like to donate a tree – type, location and maintenance to be considered by the Parish Council.

This item deferred until September and to be on the next agenda.

19/093 Telephone Box.

It was agreed that painting the telephone box, is required Cllr D. Stokes to contact BT as they will undertake the work free of charge, subject to a condition survey.

Proposed by Cllr.B. Trew, seconded by Cllr D. Sear, all in favour, resolution passed.

19/094 Website.

Essexinonet – As from March 2020 this free service will no longer be provided by Essex County Council. To require quotes for a new provider and to consider placing funds in the budget to cover the additional costs.

Proposed by Cllr. M. Cooper, seconded by Cllr. B. Trew, all in favour, resolution passed.

19/095 Neighbourhood Watch.

To consider and discuss if Wickham St Pauls Parish Council would like to become a member of Neighbourhood Watch at a cost of £50.00 Council members decided that this was not required, because we have Wickham Nextdoor.

Proposed by Cllr. B. Trew, seconded by Cllr. D. Sear, all in favour, resolution passed.

19/096 Trafalgar Night Fireworks 19th October.

Trafalgar Night and fireworks to be held on 19th October.

Proposed by Cllr. M. Cooper, seconded by Cllr. B. Trew, all in favour, resolution passed.

19/097 Financial Matters.

- 1) Financial Statement for July (Items to be approved for payment and signed as per payment schedule).

	CHEQUE NO.	TOTAL
Wickham St Pauls Village Hall – Grant – Approved under Minute Number 19/073 item 2, May 2019)	002128	1,500.00
Playsafety Limited Inv. No. 42060	002129	82.20
Wickham St Pauls Village Hall Inv.2085, 2097, 2101	002130	36.00
The WI (Refreshments for Annual Parish Assembly)	002131	264.88
D. Jacob (Salary for July)	SO	518.00

Signed (Chairman).....

24thSeptember 2019

D. Jacob (Adjustment to Salary for July)	002132	1.50
HM Revenue & Customs (For July)	002133	6.20
D. Jacob (Salary for August)	SO	518.00
D. Jacob (Adjustment to Salary for August)	002134	1.70
HM Revenue & Customs (For August)	002135	6.00
B. Rippingale (Salary for July)	002136	84.67
B. Rippingale (Salary for August)	002137	84.67
D. Stokes (Reimbursement for new noticeboard, etc)	002138	85.61
D. Jacob (Expenses for June/July)	002139	61.76
James Todd & Co (Inv. No. 31773 & 32741)	002140	138.00
EALC Inv. No. 11514, 11516 (Training for Cllr. Sear)	002141	172.00
Glasdon UK Ltd (Salt Bin)	002142	83.54
Rural Community Council of Essex (RCCE) Membership	002143	52.80
EasyTigernet (Notice board for Nature Trail Inv.No.3479)	002144	1,011.00
S. Shuttlewood (Grass cutting)	002145	440.00
Braintree District Council (Inv. No. 6792055) Election	002146	60.29

The above payments were approved subject to receiving a new invoice from EasyTigernet (This payment to be withheld until the address is changed, possible VAT figures to be confirmed, also art work, all to be assed by Cllr Trew before cheque is released).

2) Monthly Budget Statement– received and noted.

- 3) To confirm signatories on Bank Account Cllr D. Sear & Cllr B. Trew to take ID and forms into the bank.
- 4) Agreed that the Clerk/Responsible Financial Officer to be empowered by Financial Regulations Item 1.56 to ensure payments are made in a timely fashion. (So that payment can still be made if the Parish Council are not quorate).
- 5) Accounts 2018/2019 – To confirm that the Notice of Public Rights has been displayed on the noticeboard. Accounts are published and can be viewed on our website.

Proposed by Cllr. B. Trew, seconded by Cllr. D. Sear, all in favour, resolution passed.

19/098 Items for next agenda.

Grant Funding Policy.

19/099 Vacancy on Wickham St Pauls Parish Council.

We currently have two vacancies on Wickham St Pauls Parish Council. If anyone is interested in joining us, please contact the Clerk for an application form. Cllr. Stokes to advertise in the Look Out magazine and Nextdoor.

19/100 Date of Next Meeting.

Parish Council Meeting Tuesday 24th September 2019 (7.30pm)

Meeting closed at 9.35pm

Signed (Chairman).....

24th September 2019