

WICKHAM ST PAUL PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE WICKHAM ST PAUL PARISH COUNCIL HELD ON
TUESDAY 9th MAY 2017 IN THE VILLAGE HALL AT 7.30PM.

MINUTES

Present: Councillors: Mrs R Hood, Mrs E Lambert, Ms P Nuttall & Mr M Cooper.

In the Chair: Cllr: Mr D Stokes

Clerk: Lynn Exley.

Residents: 6 residents

A letter was read out received from Mr S Handley, who has decided to resign from the Parish Council.
The Councillors would like to thank Stephen Handley for all his hard work, and wish him well for the future.

2017.65 ELECTION OF CHAIRMAN.

Cllr: Ms P Nuttall proposed Cllr: Mr D Stokes to be Chairman and was seconded by Cllr: Mrs E Lambert.
There were no other nominations.

2017.66 CHAIRMANS DECLARATION OF OFFICE AND AGREE TO ABIDE BY THE CODE OF CONDUCT.

Cllr: Mr D Stokes signed the declaration of office and agreed to abide by the code of conduct.

2017.67 ELECTION OF VICE- CHAIRMAN

Cllr: Mr D Stokes proposed Cllr: Mr M Cooper to be Vice-Chairman and was seconded by Cllr: Mrs R Hood.
There were no other nominations.

2017.68 VICE-CHAIRMANS DECLARATION OF OFFICE AND AGREE TO ABIDE BY THE CODE OF CONDUCT.

Cllr: Mr M Cooper signed the declaration of office and agreed to abide by the code of conduct.

2017.69 DECLARATION OF OFFICE AND FOR ALL COUNCILLORS TO ALSO AGREE TO ABIDE BY THE CODE OF CONDUCT.

Cllrs: Mrs R Hood, Mrs E Lambert & Ms P Nuttall all agreed to abide by the code of conduct.

2017.70 WELCOME BY THE NEW CHAIRMAN.

The new Chairman welcomed everyone to the meeting.

2017.71 APOLOGIES FOR ABSENCE.

Apologies were received from District Councillor Mrs W Scattergood and County



Councillor Mr D Finch.

2017.72 DECLARATIONS OF INTEREST.

To receive any 'Disloseable Pecuniary' Other Pecuniary or Non-Pecuniary interests relating to items on the agenda.

Cllr: Mrs E Lambert declared a discloseable Pecuniary interest on item 2017.85
Application no: 17/00508.

2017.73 MINUTES OF THE MEETING OF 28TH MARCH 2017.

The minutes of the meeting of 28th March 2017 were signed as a true record of Events by the Chairman.

Proposed: Cllr: Mr M Cooper. Seconded: Cllr: Mrs E Lambert.

2017.74 MINUTES OF THE MEETING OF 3RD APRIL 2017.

The minutes of the meeting of 3rd April 2017 were signed as a true record of events By the Chairman.

Proposed: Cllr: Mrs E Lambert. Seconded: Cllr: Mrs R Hood.

2017.75 DISTRICT COUNCILLORS AND COUNTY COUNCILLORS REPORT.

No report.

2017.76 FINANCE.

2016.112	VHMC	Hire of hall	£10.00
2016.113	Heating for Village hall and Pavilion	1/4/16 to 31/3/17	£14.00
2017.01	Sudbury Office Supplies	Stationery	£34.64
2017.02	Acumen	Wage service and online filing	£102.00
2017.03	Sudbury Office Supplies	folders	£3.12
2017.04	EALC and NALC	Annual subs	£101.50
2017.05	Sudbury Office Supplies	Stationery	£15.30
2017.06	L Exley	April Salary	£406.28

Monies in

Nat West interest	£0.14
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2017.77 YEAR END ACCOUNTS.

The Chairman and the Clerk agreed the accounts and signed the annual return and cash book. The availability for inspection of the Parish Council accounts for the year ending 31st March 2017 commences 5th June 2017 to 14th July 2017.

2017.78 BEST KEPT VILLAGE.

Cllr Mr D Stokes reported that we are through to the first round of judging and that we will have a visit by two judges on Wednesday 19th May 2017 at 11.30am.

Cllr. Mr D Stokes is happy to attend the meeting, but any other councillor or person wishing to represent the village, may attend instead.

2017.79 HORSE SIGNS AND BRIDLEWAYS.

Cllr Mr D Stokes reported that Highways are still considering our request, but it may Still take a further 2-3 months before a decision is made. It is suggested we do not



Include the item on future agendas, until there is something more substantial to Report.

2017.80

KERBING AROUND VILLAGE GREEN.

Cllr Mr D Stokes reported that our request to Highways to have white lines painted in the affected length of road, has been declined. The scheme is now shelved, but we monitor the erosion of the green and review at a later date.

2017.81

VHMC

Cllr Mr M Cooper reported that the repairs to the Village Hall have been completed by the builder and the next stage is painting.

VHMC were to decide on a colour for the outside of the Village Hall.

2017.82

DISABLED ACCESS TO THE SHELTERED SEAT.

Cllr Mr D Stokes proposed that we provide wheelchair access to the sheltered seat on the green. Braintree District Council have been asked for advice, is there a legal Requirement, size and location etc.

At present there is an existing 8m long path made up of 40cm x 40cm paving stones spaced out by approx 30m, so it is not continuous and is narrower than the 90cm wide path recommended. The cost of materials would be approx. £120.00 and we could look at the work being done by volunteers. If we have no response to volunteers then we would have to pay for a contractor, then a labour cost would be around £200.00.

Proposed: Cllr. Mr M Cooper. Seconded: Cllr. Mrs E Lambert.

2017.83

CHAPEL SITE/NATURE RESERVE.

Cllr: Mr D Stokes reported that whilst the site is now mowed regularly, it could have Further works to enhance it and make it more of a nature reserve and a more comfortable place to visit. Braintree District Council are not in a position to finance any project, but the cost would be minimal and therefore could be borne by the Parish Council.

Works would include getting rid of the overgrown grass beyond the old chapel door for flowers. This would take place in autumn.

The benches and gate should be painted and the sign restored. The gravestones were jet washed this spring. Bird boxes and animal habitats could be installed. The work could be done by volunteers and the cost of materials would be around £150.00.

Cllr: Mr M Cooper proposed that we establish what are our responsibilities are to the nature reserve, before we commit to any expenditure.

This was agreed by all, Cllr: Mr M Cooper is to make enquiries.

2017.84

DATES OF MEETINGS FOR THE YEAR.

Tuesday 25th July, Tuesday 26th September, Tuesday 28th November 2017.

Tuesday 23rd January, Tuesday 27th March 2018, these meetings are in Wickham St Paul Village Hall. Tuesday 10th May in the Pavilion.

All meetings starting at 7.30pm except 27th March 2018 which starts at 7.15pm for The Annual meeting of the Parish.

2017.85

PLANNING

APPLICATION NO: 17/00560/FUL

LOCATION: 4, Long Gardens, Wickham St Paul
DESCRIPTION: Change of use from agricultural to garden use.
The Parish Council decided to stand neutral on this application.
Proposed: Cllr: Mr M Cooper. Seconded: Mr D Stokes.

APPLICATION NO: 17/00603/FUL
LOCATION: Naggs Farm, Old Road, Wickham St Paul.
DESCRIPTION: Conversion of barn to single dwelling.
The Parish Council decided to stand neutral on this application.
Proposed: Cllr: Mr M Cooper. Seconded: Cllr: Mrs R Hood.

APPLICATION NO: 17/00609/LBC & 17/00616/VAR.
LOCATION: Shellards Barn, Shellards Lane, Wickham St Paul.
DESCRIPTION: Admendments
The Parish Councils decided to stand neutral on this application.
Proposed: Cllr: Mr M Cooper. Seconded: Cllr: Mr D Stokes.

DETERMINATIONS.

APPLICATION NO: 17/00196/FUL (Granted)
LOCATION: Land adjacent to Kingsmead, School Road, Wickham St Paul. CO9 2PR.
DESCRIPTION: Erection of three bedroom detached one and half storey dwelling
House with off street parking.

APPLICATION NO: 17/00368/FUL (Granted)
LOCATION: Manderlay Lodge, School Rd, Wickham St Paul CO9 2PR.
DESCRIPTION: Erection of single storey front extension.

AWAITING DETERMINATION.

APPLICATION NO: 17/00392/FUL
LOCATION: Twingars, School Road, Wickham St Paul. CO9 2PR.
DESCRIPTION: 2 Bay Garage.

APPLICATION NO: 17/00263/FUL & 17/0264/LBC(withdrawn)
LOCATION: Shellards Barn, Shellards Lane, Wickham St Paul CO9 2PP.
DESCRIPTION: Cellar extension and boiler room.

APPLICATION NO: 16/00910/FUL
DESCRIPTION: Application to remove the requirement of an existing planning
obligation which restricts the residential occupation of the premises solely to
a person or persons employed in or directly connected with the Veterinary Clinic.
LOCATION: Catley Cross Stables, Wickham St Paul.

APPLICATION NO: 16/01719/OUT
LOCATION: Land west of Church Road, Wickham St Paul
DESCRIPTION: Erection of 6 dwellings.

APPLICATION NO: 17/00508/ELD
LOCATION: Scriveners Field, Old Road, Wickham St Paul



DESCRIPTION: Application for an existing lawful development certificate. Confirmation of occupancy in compliance with condition 3 of permission 13/01177/FUL.

2017.86

AGENDA ITEMS FOR THE NEXT PARISH COUNCIL MEETING.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

- a. Dog show on Village Green.
- b. Chapel Site.
- c. Best Kept Village.
- d. Disabled access to sheltered seat.

2017.87

DATE OF NEXT MEETING.

The next Parish Council meeting will be held on Tuesday 25th July 2017 at 7.30pm in the Village Hall.

2017.88

CLOSURE.

The meeting closed at 8.20 pm. The Chairman thanked everyone for attending.

SIGNED



DATED

10-6-17

