

WICKHAM ST PAULS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL HELD ON TUESDAY 28th MAY 2019, AT 7.36pm IN THE PAVILION, OF THE VILLAGE HALL

In the Chair: Cllr. D. Stokes
Present Cllrs: Cllr. M. Cooper, Cllr. B. Trew, Cllr. D. Sear
Clerk: Mrs D. Jacob
Also present: One member of the public

19/060 Welcome and Apologies for Absence. Newly elected Chairman welcome everyone, apologies for absence received and accepted from Cllr. Scattergood and Cllr. Finch.

19/061 Declaration of Interests.

Received from Cllr. D. Stokes Item 19/076 and Cllr. M. Cooper items 19/073 and 19/076.

19/062 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

The top wooden part of the slide shakes, Cllr. D. Stokes to inspect the slide.

19/063 Ward and County Councillors to address the members if present.

None present.

19/064 Minutes.

Item 1. To confirm the minutes of the Parish Council meeting held on 26th March 2019.

Item 2. To confirm the minutes of the Annual Parish Assembly held on 22nd May 2019

Proposed by Cllr. M. Cooper, seconded by Cllr. B. Trew, Cllr. D. Stokes in favour, Cllr. D. Sear abstained, resolution passed.

19/065 Accounts 2018/19.

Item 1 - Internal Auditors Report, received and noted.

Item 2 – Clerk to confirmed reclaim for VAT 2018/2019.

Item 3 – Approval of Governance Statements for 2018/2019 prior to submission to the Audit Commission.

Chairman and Clerk signed.

Item 4 - Approval of Accounting Statements for 2018/2019 prior to submission to the Audit Commission.

Chairman and Clerk signed.

Item 5 –Year End Bank and Bank Reconciliation for 2018/2019 prior to submission to the Audit Commission.

Chairman and Clerk signed.

Item 6–To confirm the notice of public rights and publication of annual governance and accountability return has been displayed.

Item 7 - Accounts for 2018/2019, Chairman and Clerk signed.

Proposed by Cllr. D. Sear, seconded by Cllr. B. Trew, all in favour, resolution passed.

19/066 Planning Matters. None discussed in detail, Councillors to check.

19/067 Matters Arising – Updates

Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 –work in progress – ongoing, to be on next agenda.

Previous Minute Number 18/164 Village Fete 2019 and Dog Show – To consider permission to hold the Dog show on 7th September. Response from 'Nextdoor' was positive, but it was felt that there was insufficient time to organise a village fete this year. We agreed to form a Village Fete working group to advertise for volunteers and to look into holding one in 2020, possibly to coincide with the VE Celebrations in May. Permission granted to hold the dog show on 7th September. Proposed by Cllr. B. Trew, seconded by Cllr. M. Cooper, all in favour, resolution passed.

Previous Minute Number 18/161 Church Road additional parking – Chairman and Vice-Chairman to meet with Highways on site. This will also include discussions on traffic calming.

Previous Minute Number 19/017 Adult Mental Health First Aid Training.

The EALC (Essex Association of Local Councils) are offering free training to Councillors, venues and dates to be confirmed. As the EALC are unable to provide dates etc this item to come off the agenda.

Signed (Chairman).....

30th July 2019

19/068 Nature Trail. Update.

Item 1. To consider paying the outstanding balance of £652.00 for the noticeboard, as funding of £500.00 has been received a micro-grant from the EALC, then this figure is now £152.00. (This item to be on the next agenda) for payment. A £20.00 gift voucher donation has been received from Popular Nurseries to be spent on plants for this project.

Item 2. It was agreed to purchase some wildlife habitat housing at a cost of £96.00.

Proposed by Cllr. B. Trew, seconded by Cllr. M. Cooper, all in favour, resolution passed.

19/069 Sign for Pond.

To consider a sign 400 x 300 at a cost of approx. £30.00. To read "please do not feed the wildlife". It was agreed not to go ahead with this at the moment as we only have one duck and too many signs.

Proposed by Cllr. D. Stokes, seconded by Cllr. M. Cooper, all in favour, resolution passed.

19/070 Salt Bin.

Item 1. It was agreed to purchase a Nestor 90 salt bin at a cost of £69.62, the Village Hall Committee would accept the bin being sited next to the disabled ramp on the bank.

Proposed by Cllr. B. Trew, seconded by Cllr. M. Cooper, all in favour, resolution passed.

Item 2. Clerk to contact Greenfields requesting them to consider installing one along Church Road.

Proposed by Cllr. D. Stokes, seconded by Cllr. D. Sear, all in favour, resolution passed.

19/071 Salt Bag Partnership 2019/2020.

The Parish Council would like to take part in this scheme, but do not require any salt this year.

Proposed by Cllr. M. Cooper, seconded by Cllr. D. Stokes, all in favour, resolution passed.

19/072 Noticeboard.

It was agreed to purchase a new A3 noticeboard for the bus shelter at a cost of £79.98.

Proposed by Cllr. D. Stokes, seconded by Cllr. B. Trew, all in favour, resolution passed.

19/073 Village Hall Report

Item 1. Update/Report. Funding raising is still ongoing

Item 2. The Village Hall Management Committee would like to apply to the Parish Council for a donation of £1500 towards the refurbishment of the men's toilets and creation of a disabled toilet for the Village Hall. The Village Hall Management Committee currently have a shortfall of £4400, which they are trying to raise from various sources. After careful consideration and debating it was agreed by the Parish Council to grant the Village Hall £1,500.00 towards the refurbishment of the men's toilets and creation of a disabled toilet.

Proposed by Cllr. D. Stokes, seconded by Cllr. B. Trew, Cllr. D. Sear in favour, resolution passed. Cllr M. Cooper abstained.

19/074 Grass cutting.

To consider cutting the footpath opposite Spencer's caravan park. It was agreed for the Chairman to contact the landowner as this public footpath is not the responsibility of the Parish Council.

19/075 Greenfield Community Housing.

Greenfields would like permission to attend Wickham St Paul on 28th August 2019 from 12pm-4pm (event 1pm-3pm) To use a small area of the field to allow for a trailer (information stand) and bouncy castle. It was agreed to give permission, to contact regarding exact location, insurance etc and how much this will be advertised.

Proposed by Cllr. D. Stokes, second by Cllr. B. Trew, all in favour, resolution passed.

19/076 Wickham St Pauls Consolidated Trust.

To consider, confirm and elect 3 representatives from the Parish Council. Cllr. D. Stokes updated the Parish Council that they are awaiting advice from the EALC regarding the representatives and that he and Cllr. Cooper have attended recent meetings. Cllr. Stokes advised the Trust does not have sufficient funds to cover the liabilities of fees, which would be incurred with the sale of the field. The Parish Council agreed that they would support the Trust if the board decided to sell the field subject to covenants to protect the field from future residential development.

Proposed by Cllr. D. Stokes, seconded by Cllr. B. Trew, all in favour. The Parish Council would support the rescinding of the proposal for the proceeds from the sale of the field to be split equally with the Village Hall and the Church.

Proposed by Cllr. M. Cooper, seconded by Cllr. D. Stokes, Cllr D. Sear in favour, Cllr. B. Trew abstained.

19/077 Financial Matters.

- 1) Financial Statement for April/May/June (Items to be approved for payment and signed as per payment schedule).

	CHEQUE No.	TOTAL
CHEQUES TO APPEAR IN 2019/2020 FIGURES AS BUDGETED		
EALC (Subscriptions for EALC & NALC) Inv. 10872	002111	99.59
Wickham St Pauls Cricket Club (Grant)	002112	1,000.00
Came & Company (Insurance)	002113	373.45
D. Jacob (Salary for April)	SO	518.00
D. Jacob (Adjustment to Salary for April)	002114	1.70
HM Revenue & Customs (For April)	002115	6.00
D. Jacob (Salary for May)	SO	518.00
D. Jacob (Salary Difference for May)	002116	1.50
HM Revenue & Customs (For May)	002117	6.20
D. Jacob (Salary for June)	SO	518.00
D. Jacob (Salary Difference for June)	002118	1.70
HM Revenue & Customs (For June)	002119	6.20
B. Rippingale (Salary for May)	002120	84.67
B. Rippingale (Salary for June)	002121	84.67
J.C. Reddington (Internal Auditor)	002122	70.00
Pink Sky Trading (Wildlife habitat)	002123	96.00
S. Shuttlewood (Grass cutting)	002124	550.00
EALC Inv. No. 11316 (Training for Clerk)	002125	44.00
D. Stokes (Reimbursement for Items Purchased)	002126	9.18
D. Jacob (Expenses for April/May)	002127	55.79

- 2) **Monthly Budget Statement**– received and noted.

Proposed by Cllr. B. Trew, seconded by Cllr. D. Sear, all in favour, resolution passed.

19/078 Annual Parish Assembly 2019.

The event was well attended thanks expressed to the WI for the refreshments.

Wednesday 20th May 2020 to be the next Annual Parish Assembly 2020.

19/079 Vacancy on Wickham St Pauls Parish Council.

We currently have two vacancies on Wickham St Pauls Parish Council. If anyone is interested in joining us please contact the Clerk for an application form. Cllr. Stokes to advertise in the Look Out magazine and Nextdoor.

19/080 Date of Next Meeting.

Parish Council Meeting Tuesday 30th July (7.30pm)

Meeting closed at 9.25pm

Signed (Chairman).....

30th July 2019