

**WICKHAM ST PAULS PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL**  
**HELD ON TUESDAY 26<sup>th</sup> NOVEMBER 2019, AT 7.30pm IN THE PAVILION OF THE VILLAGE HALL.**

In the Chair: Cllr. D. Stokes  
Present Cllrs: Cllr. D. Sear, Cllr. B. Trew  
Clerk: Mrs D. Jacob  
Also, present: Five members of the public

**19/119 Welcome and Apologies for Absence.** Apologies for absence received and accepted from Cllr. M. Cooper (due to illness).

**19/120 Declaration of Interests.**  
None.

**19/121 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the public has been reported by a horse rider to ECC regarding a wind sock on his land as it is too large. It is a shame that the person who made the complaint was not able to confront him personally rather than make an official complaint – he will replace the wind sock in due course

**19/122 Ward and County Councillors to address the members, if present.**  
None present.

**19/123 Minutes.**

To confirm the minutes of the Parish Council meeting held on 24<sup>th</sup> September 2019.  
Proposed by Cllr. D. Sear, seconded by Cllr. B. Trew, all in favour, resolution passed.

**19/124 Planning Matters**

**Ref: 19/01698/FUL**

**Description** - New 4-bedroom detached dwelling.

**Location** - Adjacent Kingsmead School road, Wickham St Pauls

Objection

Comments already sent see previous minutes dated 24<sup>th</sup> September 2019

**Ref: 19/01936/FUL**

**Description** - Erection of detached single storey dwelling, including part demolition of rear extension and detached garage.

**Location** – 7 Church Road, Wickham St Pauls, Essex CO9 2PL

Objection

This could set a precedent within the village for future applications. Parking is an issue in this area.

Access is on a bend and narrow road.

Proposed by Cllr. D. Sear, seconded by Cllr B. Trew, all in favour, resolution passed.

**19/125 Matters Arising – Updates**

**Item 1.** Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 – ongoing, to be on the July 2020 agenda.

**Item 2.** Previous Minute Number 18/042 Item 2. Village Pump –The pump has been dismantled currently sourcing parts and it is being sent off for sandblasting and painting.

**Item 3.** Previous Minute Number 18/161 Church Road additional parking and traffic calming – Church Road additional parking proposal will be on the next Local Highways Panel agenda decision in January 2020. Traffic Calming – to consider the purchase of SID (Speed Indicator Device at a cost of 2 x 30mph flashing speed signs at a cost of approx. £4,000.00 to be installed and commissioned onto 2 posts pre-installed by the council. Both signs would be solar powered

Signed (Chairman).....

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which raises the cost. If we could supply mains power to the signs this would reduce costs. (Subject to receipt of Highway approval, speed survey required). It was agreed to submit a proposal to the Local Highway Panel for funding.

Proposed by Cllr D. Sear, seconded by Cllr B. Trew, all in favour, resolution passed.

**Item 4.** Previous Minute Number 19/092 Trees Planting on the Village Green – This will take place in the spring of 2020.

**Item 5.** Previous Minute Number 19/094 Website – It was agreed to use The Voice, a free of charge community website.

Proposed by Cllr. D. Stokes, seconded by Cllr D. Sear, all in favour, resolution passed

**Item 6.** Village Fete, VE Day event – A Street Party will take place on Friday 8<sup>th</sup> May (Bank Holiday) at the village hall and on the green.

**Item 7.** Nature Trail – ongoing – hopefully will be completed by January 2020.

**Item 8.** Village Hall Report – None.

**Item 9.** Wickham St Pauls Consolidate Trust – formally known as The Herrington Trust –Still trying to register the new trustees with the Charity Commission, the field will be sold off and the trust will continue to function.

**Item 10.** Previous minute number 19/132 Ponds – on going – to be on the July agenda.

### **19/126 Oak Road (The Green) - Repairs.**

It was confirmed by the Chairman that once all the work has been completed, 'the owner of Oak Lea' will employ a contractor to reinstate the road.

### **19/127 Parish Calendar.**

The Parish Calendar for 2020/2021 was set.

Proposed by Cllr B. Trew seconded by Cllr D. Sear, all in favour, resolution passed.

### **19/128 General Power of Competence.**

The proposal that Wickham St Pauls Parish Council meets the requirements to become a Parish Council with 'General Power of Competence' was adopted.

Proposed by Cllr B. Trew seconded by Cllr. D. Sear, all in favour, resolution passed.

### **19/129 Council Documents.**

The following documents were adopted as per advised by the EALC and NALC.

**Item 1.** Grievance Policy

**Item 2.** Disciplinary Policy

**Item 3.** Training & Development Policy

**Item 4.** Training Record

Proposed by Cllr. B. Trew seconded by Cllr D. Sear, all in favour, resolution passed.

### **19/130 Quality Council.**

Wickham St Pauls Parish Council would like to become a Quality Council (Foundation Level) at a cost of approximately £100.00

Proposed by Cllr. D. Stokes, seconded by Cllr.B.Trew, all in favour, resolution passed.

### **19/131 Internal Auditor**

Appointed an internal auditor (John Reddington £70.00 for the financial year of 2019/2020).

Proposed by Cllr. D. Sear seconded by Cllr B. Trew, all in favour, resolution passed.

### **19/132 Grants Funding Applications received for consideration (Payment made in next financial year 2020/2021 precept (May 2020))**

Wickham St Pauls Village Hall - Request £1,000.00 for new chairs was approved.

Proposed by Cllr. B. Trew seconded by Cllr. D. Sear, all in favour, resolution passed.

### **19/133 Precept/Budget for 2020/2021.**

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr. Stokes seconded by Cllr. D. Sear, all in favour, resolution passed.

**19/134 Precept/ Budget 2020/2021**

**Item 1.** The Budget for 2020/2021 was set at £20,365.29

**Item 2.** The Precept for 2020/2021 was raised from £11, 160.00 and set at £12,165.00

Proposed by Cllr. D. Stokes seconded by Cllr. B. Trew, all in favour, resolution passed

**19/135 Financial Matters.**

- 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).

	CHEQUE No.	TOTAL
D. Jacob (Salary for November)	SO	518.00
D. Jacob (Adjustment to Salary for November)	002158	1.50
HM Revenue & Customs (For November)	002159	6.20
B. Rippingale (Salary for November)	002160	84.67
D. Jacob (Salary for December)	SO	518.00
D. Jacob (Adjustment to Salary for December)	002161	1.50
HM Revenue & Customs (For December)	002162	6.20
B. Rippingale (Salary for December)	002163	84.67
D. Jacob (Expenses for October/November)	002164	61.05
S. Shuttlewood invoice dated 03/11/19	002165	550.00
Lyster Associates Inv.No. 2372 & 2375	002166	30.80
Village Hall Inv.No. 2120 & 2131	002167	16.00
EALC invoices 11906 & 11988 (Training)	002168	216.00
D. Stokes (Reimbursement for materials as per receipts)	002169	34.42

- 2) Monthly Budget Statement, received and noted.

Proposed by Cllr. D. Sear, seconded by Cllr. B. Trew, all in favour, resolution passed.

**19/136 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

**19/137 Two Councillor Vacancies on Wickham St Pauls Parish Council.**

**Item 1.** To consider application and Co-Opt one candidate.

**Item 2.** Co-opted Candidate signed acceptance of office.

**Item 3.** Declaration of Interest form to be sent direct to Braintree District Council, and also the Clerk to receive a copy.

Blind vote taken – all in favour, resolution passed.

**19/138 Date of Next Meeting.**

Parish Council Meeting Tuesday 28<sup>th</sup> January 2020 (7.30pm)

Meeting closed at 8.30pm

Signed (Chairman).....

28<sup>th</sup> January 2020