

WICKHAM ST PAULS PARISH COUNCIL

MINUTES OF THE MEETING OF WICKHAM ST PAULS PARISH COUNCIL HELD ON TUESDAY 25th September 2018, AT 7.30pm IN THE PAVILLION, OF THE VILLAGE HALL

In the Chair: Cllr. D. Stokes
Present Cllrs: Cllr. M. Cooper, Cllr. A. Johnstone and Cllr. B. Trew
Clerk: Mrs D. Jacob
Also, present: Ten members of the public

18/114 Welcome and Apologies for Absence.

Chairman welcomed everyone, apologies for absence received from Cllr. P. Nuttall and County Cllr. David Finch.

18/115 Declaration of Interests.

None.

18/116 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public spoke about item 18/128 and reminded councillors that the village green cannot be closed off, as it is a recreation area. Chairman confirmed that the village green will not be closed off and that there would only be around four areas, each approximately 2m². A comment was made that the pond is fed by natural springs. Several members of the public raised issues regarding item 18/134, as to why is the Herrington Trust selling land that it should have been donated to the village, questions as to whether the lease can be transferred over, where have the proceeds over the years gone and was it shared out and given to the less well-off residents within the village. District Cllr. Wendy Scattergood commented that similar trusts used revenues to support residents in various ways. A comment was made of what the Charities Commission constitute as a 'poor' person and that it could be interpreted as to be a general support of residents. A member of the public raised the issue that the bus shelter in Church Road is covered with overgrowth, the 30mph signs are also covered, and the triangle at Catley Cross junction is overgrown. The dog sack dispenser outside the village hall is empty.

18/117 District and County Councillors to address the members if present.

District Cllr. Wendy Scattergood updated members that Councils are looking at budgets. Under item 18/127 on the agenda regarding additional parking, further measurements need to be obtained before her support can be granted.

18/118 Minutes.

To confirm the minutes of the Parish Council meeting held on 24th July 2018.

Proposed by Cllr. A. Johnstone, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/119 UK Power Networks.

Proposal to install new electricity supply at Oaklea, The Green, Wickham St Pauls CO9 2PT, agreement signed by Chairman, and to be sent to our solicitors.

Proposed by Cllr. M.Cooper, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/120 Shellards Cottage and derelict cottage on Church Road.

Shellards Cottage-This is property is currently being re-thatched to preserve the building, this is a long ongoing project.

Derelict Cottage on Church Road – BDC have looked into this but it is outside their scope of authority.

18/121 Planning Matters.

Planning Matters.

Ref: 18/01451/LBC

Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP

Proposed roof lights to replace existing and glazed gable end to replace window.

It was noted that there were no original existing windows.

Signed (Chairman).....

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Ref: 18/01105/VAR & PP-07062032

Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP

Application for a variation of Condition 2 of planning permission 11/00821/FUL- proposed rooflights to replace existing and proposed upper glazed oak gable end to replace existing window.

Ref: 18/01107/FUL

Shellards Barn Shellards Lane Wickham St Pauls Essex CO9 2PP

Revised Plans

Ref: 18/01604/LBC

Nether House Farm Old Road Wickham St Pauls Essex CO9 2PU

Installation of semi flush meter boxes and provision of 2 small windows and stable type door/window.

Ref:18/01597/ELD

Scriveners Field Old Road Wickham St Pauls Essex

Application for a Lawful Development Certificate for an existing use - for confirmation of compliance with condition 3 of planning permission.

Ref: 18/01645/VAR

Nether House Farm Old Road Wickham St Paul Essex CO9 2PU

Application for variation of condition 2 following grant of planning permission 18/00032/FUL - revision of meter box positions and installation of 2 No. windows and door to the west elevation.

Observations made regarding applications – no comments to be made.

18/122 Village Hall Report.

Bookings remain steady in line with budget, a race night is to be held on 9th October, next working party to paint the hall will be announced shortly.

18/123 Firework Working Group

Item 1. Risk Assessment adopted by Parish Council.

Proposed by Cllr. A. Johnstone, seconded by Cllr. B. Trew, all in favour, resolution passed.

Item 2. New bank account still awaiting confirmation from the bank.

18/124 Emergency Plan.

The Community Emergency Plan was adopted. (This is an ongoing project and to be reviewed annually).

Proposed by Cllr. A. Johnstone, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/125 Parish Calendar for 2019/2020.

The Parish Calendar for 2019/2020 dates set including 22nd May for the Annual Parish Assembly.

Proposed by Cllr. A. Johnstone, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/126 CIF Funding.

It was decided that Cllr. B. Trew would apply for funding for the Nature Trail and that Cllr. A. Johnstone would apply for Phase 2 of the play equipment. Completed application forms to be in by 26 October 2018.

Proposed by Cllr. D. Stokes, seconded by Cllr.M. Cooper, all in favour, resolution passed.

18/127 Matters Arising – Updates.

Previous Minute Number 18/033 Condition of Village Pond – The pond is in good condition, wildlife is doing well.

Previous Minute Number 18/041 First Aid training – booked for 10th October – free to attend.

Previous Minute Number 18/042 Item 1. A proposal for Beryl's legacy, a booklet at a cost of £150.00 – ongoing project, to be reviewed in 6 months.

Previous Minute Number 18/042 Item 2. To reinstate the village water pump which has kindly been donated by Robert Harding-Payne. The Clerk is currently investigating refurbishment to a working condition.

Previous Minute Number 18/045 Chapel Site To consider signage and additional planting at an approximate cost of £100.00 – actioned.

Previous Minute Number 18/045 Chapel Site To purchase a memorial stone for Carol Giles at a cost of approx. £190.00

Proposed by Cllr A. Johnstone, seconded by Cllr B. Trew, Cllr D. Stokes in favour, Cllr M. Cooper abstained, resolution passed.

Signed (Chairman).....

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Previous Minute Number 18/076 Tree (Poplar) – To plant a Hornbeam at a cost of approx. £70.00
Proposed by Cllr A. Johnstone, seconded by Cllr M. Cooper, all in favour, resolution passed.
Previous Minute Number 18/102 Village Maintenance – actioned.
Previous Minute Number 18/103 Play Area – Phase 1 now completed – Phase 2 and funding to be continued.
Previous Minute Number 18/104 Additional Parking – Awaiting support from, District Cllr Scattergood and County Cllr. Finch before submitting proposal to LHP.
Previous Minute Number 18/107 Christmas Tree Lights – actioned.
Previous Minute Number 18/108 Bench for Rectory Lane – to be deferred and on next agenda.

18/128 Wild Flower Area on the Green.

The Parish Council to set aside areas on the village green for wild flowers – areas to be confirmed, to be on next agenda.
Proposed by Cllr A. Johnstone, seconded by Cllr B.Trew, all in favour, resolution passed.

18/129 Village Christmas Decoration Competition.

More information required to be on next agenda.

18/130 Footpath Nature Trail.

Working party set up consisting of Cllr. B. Trew, Cllr A. Johnstone and two members of the public, to hold regular meetings on how to take this project forward. So far, the group have decided that pamphlets and a map board are required, funding to be applied for, this item to be on next agenda.

18/131 War Memorial Silhouette.

It was agreed to start funding raising for a 5'-5" mild steel silhouette of a WW1 soldier, approx. cost £700.00, to be installed near the steps of the village hall. Shortfall to be made up by the Parish Council, if more funds received then required, then they are to be donated to The Royal British Legion.
Proposed by Cllr. M. Cooper, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/132 Local Services Fund.

Clerk instructed to apply for funding – if approved – the Parish Council confirm that they will employ a Village Maintenance Operative (Handyman) from January 2019.
Proposed by Cllr. D. Stokes, seconded by Cllr. M. Cooper, all in favour, resolution passed.

18/133 Community Heartbeat Trust.

This is a charitable concern, that keeps records regarding the defibrillator, to ensure that it is in correct working order, reports to be sent via e-mail every 2 weeks. Cllr A. Johnstone and Cllr B. Trew to check and send in reports.
Proposed by Cllr. B. Trew, seconded by Cllr. D. Stokes, all in favour, resolution passed.

18/134 Purchase of Land.

To consider the purchase of land currently owned by the Herrington Trust, land known as Town field and also Abel Croft. The Parish Council would have liked to submit a bid for this land, but currently do not have sufficient funds to be able to do so. Therefore, decision was not to purchase the land.
Proposed by Cllr. A. Johnstone, seconded by Cllr. B. Trew, all in favour, resolution passed.

18/135 Financial Matters.

- 1) Financial Statement for August/September (Items to be approved for payment and signed as per payment schedule).

	CHEQUE No	TOTAL
D. Jacob (Salary for August including office rent)	SO	446.43
HM Revenue & Customs (For August)	002070	48.20
James Todd & Co Inv. 29345	002071	30.00
Maestro Tree Services	002072	45.00
Village Hall (Inv. 2007 and 2018)	002073	16.00

Signed (Chairman).....

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Maestro Tree Services	002074	320.00
D. Jacob (Salary for September including office rent)	SO	446.43
HM Revenue & Customs (For September)	002075	48.20
James Todd & Co Inv. 29392	002076	30.00
S. Shuttlewood (Grass cutting)	002077	550.00
Festive Lights Inv. 2675564	002078	170.03
Anglia Trophy & Badge Co Inv. 4860	002079	26.10
Action Play & Leisure Ltd Inv.No. APL22048	002080	6,357.90
Lyster & Associates (Printing)	002081	20.40
D. Jacob (Expenses August/September)	002082	39.63

Proposed by Cllr. A. B. Trew, seconded by Cllr. A. Johnstone, all in favour, resolution passed.

2) Budget Statement was received and noted.

18/136 Items for next agenda.

Bench for Rectory Lane.

Wild Flower Area on the Green, areas to be confirmed.

Village Christmas Decoration Competition.

Footpath Nature Trail.

Play Area - phase 2

18/137 Date of Next Meeting.

Parish Council Meeting Tuesday 27th November 2018 (7.30pm).

Meeting Closed at 9.15pm

Signed (Chairman).....

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