

MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL
HELD ON TUESDAY 26th January 2021, AT 7.30pm
(Owing to the Coronavirus and Government advice this was a virtual meeting held by Zoom)

In the Chair: Cllr. D. Stokes
Present Cllrs. Cllr. J. Barlow, Cllr. M. Cooper, Cllr. A. Johnstone, Cllr. P. Snazell, Cllr. I. Ward
Clerk: Mrs D. Jacob

Also, present three members of the public.

21/001 Welcome and Apologies for Absence.

The Chairman welcomed everyone, no apologies for absence received.

21/002 Declaration of Interests.

None.

21/003 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public spoke about item 21/011 Shellards Cottage to explain that work is still continuing weather permitting and that they will be addressing the problems this year.

A member of the public spoke about blocked drains near Dove Cottage and Timbertwaite especially outside Oakleigh drains are to be high pressure jetted tomorrow depending on roots into the pipe.

21/004 Ward and County Councillors to address the members if present.

Cllr. Scattergood reported that planning applications had been delayed due to staff illness maybe extra meetings required to catch up with the backlog. BDC budget is currently under discussion, no decision as yet.

Cllr. Finch reported that there had been flooding issues both domestic properties and roads, ongoing work is prioritised by Highways. Track and Trace/Vaccines Covid cases continue to rise in the region it is now higher than back in March last year, vaccination process is underway and tests are available. ECC has taken into account the financial difficulties at the moment and the budget has been discussed and agreed at no increase in council tax.

21/005 Minutes.

To confirm the minutes of the Parish Council meeting held on 24th November 2020.

Proposed by Cllr. Johnstone, seconded by Cllr. Ward, all in favour, resolution passed.

21/006 Planning Matters.

None.

21/007 Financial Matters.

- 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).

	Cheque Number	Total
Peter R. Trew Ltd	002263	222.00
Maestro Tree Services (Mr. D. Cummings)	002264	560.00
D. Jacob (Salary for January)	SO	430.00
D. Jacob (Adjustment to Salary for January)	002265	15.20
HM Revenue & Customs (For January)	002266	117.80
L. Sear (Salary for January)	002267	77.15
D. Jacob (Expenses for December and January)	002268	32.03
D. Stokes (Reimbursement as per receipts)	002269	32.67
D. Jacob (Salary for February)	SO	430.00
D. Jacob (Adjustment to Salary for February)	002270	15.40
HM Revenue & Customs (For February)	002271	117.60
Mr L. Sear (Salary for February)	002272	77.15
NALC Invoice No. 14041	002273	60.00
James Todd & Co Invoice No. 41379	002274	108.00

Peter R. Trew Ltd cheque No. 002263 £222.00 not approved as work has not been carried out yet.

Signed (Chairman).....

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2) Monthly Budget Statement – Received and noted.
Proposed by Cllr. Stokes, seconded by Cllr. Johnstone, all in favour, resolution passed.

21/008 Matters Arising – Updates

Item 1. Previous Minute Number 18/042 Item 2. Village Pump – still ongoing update given by Cllr. Cooper to be on next agenda.
Item 2. Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – on the Highways agenda to be discussed at their March meeting.
Item 3. Previous minute 20/078 A131 Long Gardens – speeding – proposal sent into Highways, awaiting validation. As some of the properties (nos. 7-10) are with the Twinstead boundary, the Twinstead P.C. Chairman is to be contacted so we can work jointly with them.
Item 4. Previous Minute Number 18/161 Item 2. Speed Indicator Device – No surveys are being carried out at the moment due to Covid.
Item 5. Previous minute number 20/092 Vegetation and dredging the pond – vegetation has been removed – proposed dredging is ongoing therefore item to be on the next agenda.
Item 6. Previous minute number 20/093 Post Box – Installed early January.
Item 7. Previous minute number 20/127 Dog litter bin to be sited at lane leading down to Bullocks Hole Farm – Installed early January.
Item 8. Previous minute number 20/094 Footpaths - no update received from Highways.
Item 9. Dedicated e-mail address –Cllr. Cooper to install - item to be on the next agenda.
Item 10. Previous minute number 20/126 Neighbourhood Plan – A leaflet has been delivered to every household, but no response from members if the public. A Committee to undertake and work until completion was formed, members are Cllr. Stokes, Cllr. Cooper, Cllr. Johnstone, Cllr. Barlow and Cllr. Snazell - item to be on the next agenda.

21/009 Tree Survey.

The report was discussed and considered, Cllr. Johnstone to contact BDC as TPOs are required before any work can commence. Inspector from BDC needs to investigate if work is required – item to be on next agenda.

21/010 Chapel Yard.

The handyman to maintain the Chapel Yard area – JPB Landscapes to now maintain the bank around the pond on Shellards Lane. Proposed Cllr. Cooper, seconded by Cllr. Stokes, all in favour, resolution passed.

21/011 Shellards Cottage.

As there is concern in the village for the length of time works is taking, it was agreed to contact planning enforcement to investigate progress of works at Shellards Cottage.
Proposed by Cllr. Cooper, seconded by Cllr. Stokes, all in favour resolution passed.

21/012 Christmas Tree.

It was agreed to purchase a Christmas tree 7ft tall with good roots and to be planted by the end of March at a cost approx.£145.00 to be planted next to the flag pole.
Proposed by Cllr. Johnstone, seconded by Cllr. Cooper, all in favour, resolution passed.

21/013 The Village Green.

The damage to the village green will be rectified in the spring by our Handyman.

21/014 Personnel Committee.

Item 1. To elect Personnel Committee and Personnel Committee Chairman. (Members are Cllr. Stokes and Cllr. Cooper, Cllr. Johnstone to be Chairman of the Personnel Committee).
Item 2. To confirm the virtual Personnel Committee Meeting for 2121 will take place on Tuesday February 9th at 2.00 pm via Zoom.
Proposed by Cllr. Cooper, seconded by Cllr. Stokes, all in favour resolution passed.

21/015 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

20/016 Date of Next Meeting.

Virtual Parish Council Meeting Tuesday 30th March 2021 (7.30pm) via Zoom.

Meeting closed at 8.33pm.

Signed (Chairman).....

30th March 2021