

**Minutes of the Wickham St Pauls Personnel Committee of Wickham St Pauls Parish Council held
on Tuesday, 9th February 2021 at 14.00 am via Zoom**

In the Chair: Cllr. A. Johnston

Present: Cllr. D. Stokes
Cllr. M. Cooper
Lee Sear
Diane Jacob

21/017 Welcome and Apologies for Absence. No apologies for absence were received and all persons attended where relevant in the proceedings.

21/018 Declaration of Interests. None.

21/019 To exclude the press and public. None in attendance.

21/020 Village Maintenance Operative (Handyman) Appraisal. The appraisal of Lee Sear was successfully carried out.

20/021 Village Maintenance Operative (Handyman) Contract of Employment.

Item 1. National Salary Award (NALC, SLCC). Annual Salary Scale Increment, from 1st April, 2021. It was agreed that the salary scale would increase from Band 6 to Band 7 with effect from 1st April, 2021. Proposed by Cllr. D. Stokes, seconded by Cllr. M. Cooper, resolution passed.

20/022 Clerks Appraisal. The appraisal of Diane Jacob was successfully carried out.

20/023 Clerks Contract of Employment

Item 1. National Salary Award (NALC, SLCC). Annual Salary Scale Increment, from 1st April, 2021. It was agreed that the salary scale would increase from Band 15 to Band 16 with effect from 1st April, 2021. Proposed by Cllr. D. Stokes, seconded by Cllr. A. Johnston, resolution passed.

Item 2. Office Rent. It was agreed to increase this amount by 5%. Proposed by Cllr. A. Johnston, seconded by Cllr. M. Cooper, resolution passed.

20/024 Close Meeting. The meeting closed at 15.03. Next meeting to be confirmed.

Signed 9th February 2021