

**MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL  
HELD ON TUESDAY 30<sup>th</sup> NOVEMBER 2021, AT 7:30 p.m.**

In the Chair: Cllr. D. Stokes  
Present Cllrs. Cllr. J. Barlow, Cllr. M. Cooper, Cllr. P. Snazell  
Clerk: Mrs D. Jacob

No members of the public.

**21/110 Welcome and Apologies for Absence.**

The Chairman welcomed everyone, apologies for absence received and accepted from Cllr. A. Johnstone (due to family commitments) and from Cllr. Ward (due to illness), Cllr. Scattergood and Cllr. Schwier (due to work commitments).

**21/111 Declaration of Interests.**

None.

**21/112 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

None present.

**21/113 Ward and County Councillors to address the members if present.**

Not present.

**21/114 Minutes.**

To confirm the minutes of the Parish Council meeting held on 28<sup>th</sup> September 2021 as a true and accurate record, signed by the Chairman.

Proposed by Cllr. Snazell, seconded by Cllr. Barlow, all in favour, resolution passed.

**21/115 Planning Matters.**

**Planning Matters.**

None.

**21/116 Matters Arising – Updates.**

**Item 1.** Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge). Ongoing, to be on next agenda.

**Item 2.** Previous minute 20/078 A131 Long Gardens – speeding – ongoing, to be on next agenda.

**Item 3.** Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Ongoing, to be on next agenda.

**Item 4.** Previous minute Number 21/085 30mph zone extension Park Road. Application made to Highways, awaiting response.

**Item 5.** Previous minute Number 21/085 Beware of Horses' signs. Application made to LHP, awaiting response.

**Item 6.** Previous minute number 20/094 Footpaths - Footpath 39 on the border with Gestingthorpe has now been repaired.

**Item 7.** Previous minute number 20/126 Neighbourhood Plan – Flyers sent out to every household, due to no feed back and lack of support the Parish Council are unable to take this project forward at this time, only one member of the public responded therefore this item to be deferred and revisited in July 2022.

**Item 8.** Wickham St Pauls Consolidated Trust – In progress with a Solicitor ongoing, to be on next agenda.

**Item 9.** Previous minute number 21/035 Bramford to Twinstead Network Reinforcement – Report received from a representative of Twinstead, Ongoing.

**Item 10.** Previous minute number 21/041 Shellards Barn. Use of Premises – BDC enforcement will reinvestigate the site.

**Item 11.** Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road. This is an historic narrow lane with vehicles unable to pass. Suggestions to try to limit the flow of traffic include maybe a one-way system. The item was put in the Look Out Magazine, but no feedback from residents. Parish Council to submit a request to the LHP for a solution.

**Item 12.** Previous minute number 21/096 Beacon.

To consider lighting a beacon on 2<sup>nd</sup> June 2022 for the Queens Platinum Jubilee – After a lengthy discussion it was agreed not to purchase one, but to rent one for £250.00.

Proposed by Cllr. Cooper, seconded by Cllr. Snazell, all in favour, resolution passed.

**Item 13.** Previous minute number 21/097. Telephone box outside the village hall – still not working and reported again today.

**Item 14.** Previous minute number 21/102 Braintree Association of Local Councils (BALC). To appoint a Cllr. representative to attend meetings. No representative appointed.

**Item 15.** County Broadband Pole and Cables E-mail sent to County Broadband, no response, Cllr. Snazell to draft a letter.

Signed (Chairman).....

25<sup>th</sup> January 2022

**Item 16.** Working Group, volunteers requested to clear the village ponds – No volunteers and no response to the item placed in the Look Out magazine.

**21/117 Manhole covers.**

Repairs to manhole covers, to discuss tender from Peter Trew, the price quoted was considerably higher than another one received, but after discussion and further information, the decision was for Cllr. Snazell to organise a working party to cap them to make them safe.

**21/118 Christmas Lights, Switch-on 5th December.**

To consider refreshments approx. £100.00 for the Christmas Lights Switch-On, Sunday 5th December 2021.  
Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

**21/119 Budget/Precept for 2022/2023.**

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.

Proposed by Cllr. Cooper, seconded by Cllr. Snazell, all in favour, resolution, passed.

**21/120 Budget/Precept Budget 2022/2023.**

Item 1. The Budget for 2022/23 was set at £13,704.00

Item 2. The Precept for 2022/2023 was increased by 3% and set at £12,784.00

Proposed by Cllr. Stokes, seconded by Cllr. Barlow, all in favour, resolution passed.

**21/121 Financial Matters.**

1. Financial Statement (Items to be approved for payment and signed as per payment schedule).

|  | CHEQUE No. | TOTAL  |
|--|------------|--------|
| JPB Landscapes (Inv. No. 1284)                                 | 002340     | 264.00 |
| Wickham St Pauls Village Hall Fund (Inv. No. 2224)             | 002341     | 8.00   |
| D. Jacob (Salary for October)                                  | SO         | 430.00 |
| D. Jacob (Adjustment to Salary for October)                    | 002342     | 20.45  |
| L. Sear (Salary for October)                                   | 002343     | 86.68  |
| HM Revenue & Customs (For October)                             | 002344     | 116.20 |
| D. Jacob (Expenses for October, as per receipts)               | 002345     | 57.42  |
| Maestro Tree Services  | 002346     | 220.00 |
| D. Jacob (Salary for November)                                 | SO         | 430.00 |
| D. Jacob (Salary Difference for November)                      | 002347     | 20.25  |
| L. Sear (Salary for November)                                  | 002348     | 86.68  |
| HM Revenue & Customs (For November)                            | 002349     | 116.40 |
| D. Jacob (Expenses for November, as per receipts)              | 002350     | 30.23  |
| Wickham St Pauls Village Hall (Hall hire Inv. No, 2191 & 2207) | 002351     | 16.00  |
| Derek Stokes (as per receipts)                                 | 002352     | 25.71  |
| D. Jacob (Salary for December)                                 | SO         | 430.00 |
| D. Jacob (Salary adjustment for December)                      | 002353     | 20.25  |
| L. Sear (Salary for December)                                  | 002354     | 86.68  |
| HM Revenue & Customs (For December)                            | 002355     | 166.40 |
| Derek Stokes (as per receipts)                                 | 002356     | 47.00  |

To also include an invoice from Lyster & Assoc. Invoice number 2504 for printing, cheque No. 002357 for £16.58.

2. Monthly Budget Statement. Received and noted.

Proposed by Cllr. Cooper, seconded by Cllr. Barlow, all in favour, resolution passed.

Signed (Chairman).....

25<sup>th</sup> January 2022

**21/122 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

**21/123 Date of Next Meeting.**

Parish Council meeting 25th January 2022.

Meeting closed at 8.27pm.

Signed (Chairman).....

25<sup>th</sup> January 2022