

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

23RD JULY 2024

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 31ST JULY 2024** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

Diane Jacob

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
24/068	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
24/069	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2024.	Decision
24/070	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
24/071	All Members	District and County Councillors to address the members if present. District Councillor and County Councillor.	Information
24/072	All Members	Minutes. Item 1. To confirm the minutes of the Annual Parish Meeting (AGM) held on 21 st May 2024. Item 2. To confirm the minutes of the Parish Council meeting held on 21 st May 2024.	Decision
24/073	All Members	Planning Matters. TO CONSIDER ANY NEW APPLICATIONS RECEIVED.	Decision
23/074	All Members	Matters Arising. See also attached Appendix 1 below.	Information
24/075	All Members	RoSPA Play area Annual Inspection Report. To confirm receipt of the inspection report and to note the recommendations and issues raised.	Decision
24/076	All Members	Fireworks on the Green 2024 – ‘Trafalgar Night’ To confirm a date/time etc. Saturday 19 th October 2024 time to be confirmed.	Decision
24/077	All Members	Christmas 2024. Item 1. To consider refreshments for the Christmas Light event and switch-on date Saturday 7 th December, time to be confirmed. Item 2. To consider the purchase of a Christmas tree.	Decision
24/078	All Members	Wickham St Pauls Consolidated Trust. Update.	Decision
24/079	All Members	Parish Calendar 2025/2026. To consider dates and to adopt the Parish Calendar, should meetings remain on a Tuesday evening.	Decision

24/080	All Members	Local Council Award Scheme Foundation. The Council award is due for renewal, would we like to apply?	Decision																																				
24/081	All Members	Internal Auditor for 2024/2025. To consider to appoint Jan Stobart as the internal auditor for financial year 2024/25.	Decision																																				
24/082	All Members	Application by National Grid Electricity Transmission for an Order Granting Development Consent for the Bramford to Twinstead Project Post Examination Submissions A letter from the Secretary of State has been published on the National Infrastructure Planning website. The letter invites requests further information from all Interested Parties. The deadline for responses is 7 August 2024. https://infrastructure.planninginspectorate.gov.uk/document/EN020002-001874 You can also view the letter under the Documents tab on the project webpage of the National Infrastructure Planning website: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN020002	Information																																				
24/083	All Members	Financial Matters. 1) Financial Statement for (Items to be approved for payment and signed as per payment schedule). <table><tr><td></td><td>CHEQUE NO.</td><td>TOTAL</td></tr><tr><td>JPB Landscapes Ltd Inv. No. 1570 & 1589</td><td>002629</td><td>528.00</td></tr><tr><td>Richard Edwards Group (Inv. No. 53815)</td><td>002630</td><td>97.58</td></tr><tr><td>Wickham St Pauls Village Hall (Inv. No. 2409 For July)</td><td>002631</td><td>10.00</td></tr><tr><td>Pamela Nuttall (Welcome packs reimbursement for ink)</td><td>002632</td><td>25.40</td></tr><tr><td>D. Jacob (Salary for July)</td><td>SO</td><td>490.00</td></tr><tr><td>D. Jacob (Salary Difference for July)</td><td>002633</td><td>75.90</td></tr><tr><td>HM Revenue & Customs (For July)</td><td>002634</td><td>141.60</td></tr><tr><td>D. Jacob (Salary for August)</td><td>SO</td><td>490.00</td></tr><tr><td>D. Jacob (Salary adjustment for August)</td><td>002635</td><td>76.10</td></tr><tr><td>HM Revenue & Customs (For August)</td><td>002636</td><td>141.40</td></tr><tr><td>D. Jacob (Expenses for June and July)</td><td>002637</td><td>68.94</td></tr></table> 2) Monthly Budget Statement		CHEQUE NO.	TOTAL	JPB Landscapes Ltd Inv. No. 1570 & 1589	002629	528.00	Richard Edwards Group (Inv. No. 53815)	002630	97.58	Wickham St Pauls Village Hall (Inv. No. 2409 For July)	002631	10.00	Pamela Nuttall (Welcome packs reimbursement for ink)	002632	25.40	D. Jacob (Salary for July)	SO	490.00	D. Jacob (Salary Difference for July)	002633	75.90	HM Revenue & Customs (For July)	002634	141.60	D. Jacob (Salary for August)	SO	490.00	D. Jacob (Salary adjustment for August)	002635	76.10	HM Revenue & Customs (For August)	002636	141.40	D. Jacob (Expenses for June and July)	002637	68.94	Decision
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24/084	All Members	Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																																				
23/085	All Members	Date of Next Meetings. Parish Council Meeting Tuesday 24 th September 2024 (7.15pm)	Information																																				

Council Documents. Large print, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

APPENDIX 1 (AGENDA ITEM 24/074 ABOVE).

Matters Arising – Updates in red received from Essex County Council Highways.

Item 1. 30mph zone extension Park Road – update required by Highways. **30mph is not suitable for this road. It is rural in nature with few properties and a fixed speed limit would not be suitable for such a route. Road to remain distracted.** To remove from future agendas.

Item 2. Previous minute Number 21/085 ‘Beware of Horses’ signs – Update required by Highways. **With design team for assessment / validation.**

Item 3. Old Road – ‘Unsuitable for Heavy Vehicles’ sign, submitted 25 Aug. 2021 – Update required by Highways. **This scheme was deemed unsuitable by the Design Team / Network Assurance. Properties / businesses along the route require access, and there is no evidence of HGVs using this route as a cut through.** To remove from future agendas.

Item 4. Previous minute number 21/039 Verges. Erosion to verges on Old Road – Update required by Highways.

Item 5. Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 2023 at 16.35pm. Cllr. Snazell has spoken to the Environmental Agency, Norfolk & Suffolk Water and agricultural team – Latest from Highways is that they are going to inspect the area, (No on-site meeting has taken place).

Item 6. Previous minute number 21/117 Manhole covers - update

Item 7. Previous minute number 22/079 The circular bench under the oak tree on the village green – to consider moving it near the large pond next to the village hall. Update.

Item 8. Previous Minute number 22/085 Extend the concrete post and iron rail where the fallen oak tree was. To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00 Update.