



WICKHAM ST PAULS PARISH COUNCIL

<https://wickhamstpaulsparishcouncil.org/>

14TH JANUARY 2026

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT 7.15 P.M. ON TUESDAY 20TH JANUARY 2026 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/001	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
26/002	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/003	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed the public to participate, as stated in the Wickham St Pauls Parish Council public participation policy and in accordance with Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item, members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/004	All Members	District and County Councillors to address the members if present. District Councillor and County Councillor.	Information
26/005	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 25 th November 2025.	Decision
26/006	All Members	Planning Matters. Item 1. Updates. Item 2. New Applications TO CONSIDER ANY NEW APPLICATIONS RECEIVED IN ORDER TO MEET DEADLINE DATES.	Decision
26/007	All Members	Precept/budget for 2026/2027. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a budget/precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept. To note that the Budget was set at the November Parish Council meeting, minute number 25/ 135.	Decision

26/008	All Members	Precept 2026/2027. To discuss and consider to set the Precept for 2026/2027.	Decision																														
26/009	All Members	Matters Arising – Updates. See items below Appendix 1. Previous minute number 25/040 Road outside Village Hall also known as The Green and leading to Oak Farm. Information/documentation has been sent to Essex County Council Highways – reply received - Update by Cllr Snazell. To consider sending all information onto Essex Legal Services.	Information/Decision																														
26/010	All Members	Financial Matters. 1) Financial Statement for (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="382 503 1235 923"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>HandyKing Inv. No. 349</td> <td>002606</td> <td>130.00</td> </tr> <tr> <td>Derek Stokes (Reimbursement as per receipts)</td> <td>002607</td> <td>TO BE CONFIRMED</td> </tr> <tr> <td>Employee (Salary for January)</td> <td>DD</td> <td>600.00</td> </tr> <tr> <td>Employee (Salary adjustment for January)</td> <td>002608</td> <td>26.43</td> </tr> <tr> <td>HM Revenue & Customs (For January)</td> <td>002609</td> <td>211.50</td> </tr> <tr> <td>Employee (Expenses for December/January as per receipts)</td> <td>002610</td> <td>84.35</td> </tr> <tr> <td>Employee (Salary for February)</td> <td>DD</td> <td>600.00</td> </tr> <tr> <td>Employee (Salary adjustment for February)</td> <td>002611</td> <td>26.43</td> </tr> <tr> <td>HM Revenue & Customs (For February)</td> <td>002612</td> <td>211.50</td> </tr> </tbody> </table> 2) Monthly Budget Statement.		CHEQUE NO.	TOTAL	HandyKing Inv. No. 349	002606	130.00	Derek Stokes (Reimbursement as per receipts)	002607	TO BE CONFIRMED	Employee (Salary for January)	DD	600.00	Employee (Salary adjustment for January)	002608	26.43	HM Revenue & Customs (For January)	002609	211.50	Employee (Expenses for December/January as per receipts)	002610	84.35	Employee (Salary for February)	DD	600.00	Employee (Salary adjustment for February)	002611	26.43	HM Revenue & Customs (For February)	002612	211.50	Decision
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26/011	All Members	New Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																														
26/012	All Members	Personnel Committee Meeting. To discuss and consider setting a date in February for a Personnel Committee Meeting.	Decision																														
26/013	All Members	Date of Next Meeting. Parish Council Meeting 31 st March 2026.	Information																														

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

APPENDIX 1 (AGENDA ITEM 26/009 ABOVE).

There were a number of long-term items beyond our control and decisions that have not progressed and these are only being discussed at the meeting **where there is a development**.

Item 1. Previous minute number 21/039 Verges. Erosion to verges on Old Road – Update required by Highways.

Item 2. Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 2023 at 16.35pm. Cllr. Snazell has spoken to the Environmental Agency, Norfolk & Suffolk Water and agricultural team – Latest from Highways is The works have commenced on 29 July 2025, drainage channel cut into the grass verge leading into the pond.

Item 3. Previous minute number 24/098 New Projects. Possible new projects were discussed, one possible for further consideration was for underground armoured electricity cable to the village green – and water to the village green to make it easier when holding events. Further information required, update by Cllr Cooper.

Item 4. Wickham St Pauls Consolidated Trust – Update.

Item 5. Previous minute number 25/040 Road outside Village Hall known as The Green and leading to Oak Farm. To discuss and consider the ownership and responsibility of the road, Cllr Cooper and Cllr Snazell in the process of obtaining information in order to pass onto Essex County Council Highways. Information/documentation has been sent to Essex County Council Highways – reply received - Update by Cllr Snazell.

Item 6. Previous minute number 25/093 Item 1 and 2 - Shellards Lane – Update by District Cllr Holland.

Item 7. Previous minute number 25/109 Land adjacent to Scriveners fields. To be discussed, already reported to Enforcement – update by District Cllr Holland.

Item 8. Previous minute number 25/118 – Quality Ward Scheme - Silver Level update.

Item 9. Previous minute number 25/131 Tree Survey – Discussed at November meeting - Report from Cllr Cooper and Cllr Snazell.