



WICKHAM ST PAULS PARISH COUNCIL

<https://wickhamstpaulsparishcouncil.org/>

21ST JULY 2026

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.15 P.M. ON TUESDAY 28TH JULY 2026** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

**Presentation of Silver Award Certificate from Essex Association of
Local Councils (Before meeting commence).**

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/068	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
26/069	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/070	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. The maximum time allowed the public to participate, as stated in the Wickham St Pauls Parish Council public participation policy and in accordance with Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item, members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/071	All Members	District and County Councillors to address the members if present. District Councillor and County Councillor.	Information
26/072	All Members	Planning Matters. Item 1. Updates. Ref:26/00983/PLD Application for Certificate of Lawfulness for a proposed development: Installation of 12 No. solar panels. Location: 1 Oak Cottages Shellards Lane Wickham St Paul Essex CO9 2PP Due to the nature of the application - For information only. Item 2. New Applications Ref: 26/01156/FUL Description: Demolition of existing commercial building and erection of 1 No. dwelling house with associated access, parking and amenity space. Location: Couter Paddock The Green Wickham St Paul Essex	Decision

		Ref: 26/01387/HH & 26/01388/LBC Description: Proposed single-storey rear extension and side porch, replacement windows with alterations to fenestration, and internal and external alterations and repairs including floor replacement, installation of underfloor heating, internal reconfiguration and treatment of existing timber. Location: Netherby Cottage Old Road Wickham St Paul Essex CO9 2PU TO CONSIDER ANY NEW APPLICATIONS RECEIVED IN ORDER TO MEET DEADLINE DATES.																																		
26/073	All Members	Minutes. Item 1. To confirm the minutes of the Annual Parish meeting held on 26 th May 2026. Item 2. To confirm the minutes of the Parish Council meeting held on 26 th May 2026.	Decision																																	
26/074	All Members	RoSPA 2026. Item 1. To confirm receipt and to discuss and consider the annual RoSPA play equipment etc report and to note any issues and recommendations. Item 2. Swings. Chapel Yard overgrown vegetation and grass area. Bench joints loose, new football goal net required, a new brush for the circular seat required.	Decision																																	
26/075	All Members	The Village Green. To discuss and consider maintenance.	Decision																																	
26/076	All Members	Horse chestnut tree. The horse chestnut tree near the village hall car park entrance/exit to consider the lower branches.	Decision																																	
26/077	All Members	Picnic Benches on the Village Green. The Victory Inn would like to request permission to put six picnic benches onto the Village Green from 1 st May until 30 th September (summer months) each year.	Decision																																	
26/078	All Members	Fireworks on the Village Green 2026 – ‘Trafalgar Night’ To confirm a date/time etc. October at 7.30pm and to confirm that a risk assessment is in place.	Decision																																	
26/079	All Members	Christmas 2026. To consider refreshments for the Christmas Light event and switch-on date time to be confirmed. Suggest SaturdayNovember at 6.15pm and to confirm that a risk assessment is in place.	Decision																																	
26/080	All Members	Item 1. Footpaths – Public Rights of Way. To discuss the public footpaths and definitive map. Update by Cllr Snazell. Item 2. Land Registry. To discuss the village green land registered. Update by Cllr Snazell.	Decision																																	
26/081	All Members	Matters Arising – Updates. See items below Appendix 1.	Information																																	
26/082	All Members	Financial Matters. 1) Financial Statement for (Items to be approved for payment and signed as per payment schedule). <table><tr><td></td><td>CHEQUE No.</td><td>TOTAL</td></tr><tr><td>Wickham St Pauls Village Hall Fund Inv. 2544 & 2551</td><td>26702</td><td>30.00</td></tr><tr><td>RoSPA Playsafety Ltd Inv. 98124</td><td>26704</td><td>99.60</td></tr><tr><td>JPB Landscapes Inv. 2005 & 2036</td><td>26705</td><td>264.00</td></tr><tr><td>Zurich Insurance Inv. No. 554848940 (reissued)</td><td>26706</td><td>603.35</td></tr><tr><td>Affina Ltd Inv. 153911</td><td>26707</td><td>122.40</td></tr><tr><td>Derek Stokes (Reimbursement as per receipt)</td><td>26708</td><td>11.99</td></tr><tr><td>Paul Snazell (Reimbursement as per receipts)</td><td>26709</td><td>To be confirmed</td></tr><tr><td>Employee (Salary for July)</td><td>DD</td><td>600.00</td></tr><tr><td>Employee (Salary adjustment for July)</td><td>26709</td><td>39.50</td></tr><tr><td>HM Revenue & Customs (For July</td><td>26710</td><td>217.37</td></tr></table>		CHEQUE No.	TOTAL	Wickham St Pauls Village Hall Fund Inv. 2544 & 2551	26702	30.00	RoSPA Playsafety Ltd Inv. 98124	26704	99.60	JPB Landscapes Inv. 2005 & 2036	26705	264.00	Zurich Insurance Inv. No. 554848940 (reissued)	26706	603.35	Affina Ltd Inv. 153911	26707	122.40	Derek Stokes (Reimbursement as per receipt)	26708	11.99	Paul Snazell (Reimbursement as per receipts)	26709	To be confirmed	Employee (Salary for July)	DD	600.00	Employee (Salary adjustment for July)	26709	39.50	HM Revenue & Customs (For July	26710	217.37	Decision
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		Employee (Expenses for June/July as per receipts)	26711	85.09	
		Employee (Salary for August)	DD	600.00	
		Employee (Salary adjustment for August)	26712	39.70	
		HM Revenue & Customs (For August)	26713	217.17	
		2) Monthly Budget Statement.			
26/083	All Members	New Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.			Information
26/084	All Members	Date of Next Meeting. Parish Council Meeting 29 th September 2026.			Information

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY Tel: 07907631172 E-mail: parishclerk@wickhamstpaulsparishcouncil.org

APPENDIX 1 (AGENDA ITEM 26/081 ABOVE).

There were a number of long-term items beyond our control and decisions that have not progressed and these are only being discussed at the meeting **where there is a development.**

Item 1. Previous minute number 21/039 Verges. Erosion to verges on Old Road – Update required by Highways.

Item 2. Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall – Work has been completed by Highways.

Item 3. Previous minute number 24/098 New Projects. Possible new projects were discussed, one possible for further consideration was for underground armoured electricity cable to the village green – and water to the village green to make it easier when holding events. Further information required, update by Cllr Cooper.

Item 4. Wickham St Pauls Consolidated Trust – Update.

Item 5. Previous minute number 25/040 Road outside Village Hall known as The Green and leading to Oak Farm. To discuss and consider the ownership and responsibility of the road. A on-site meeting was held on Friday 17th July with newly elected County Cllr Nathan Robins and Cllr Cooper and Cllr Snazell are in the process of obtaining information in order to pass onto Essex County Councillor Nathan Robins so it can be presented to the head of Essex County Council Highways.

Item 6. Previous minute number 25/093 Item 1 and 2 - Shellards Lane – Update by District Cllr Holland.

Item 7. Previous minute number 25/109 Land adjacent to Scriveners fields. To be discussed, already reported to Enforcement – update by District Cllr Holland.