LOCAL COUNCIL AWARD SCHEME SILVER

A Civility & Respect Pledge Council

WICKHAM ST PAULS PARISH COUNCIL

https://wickhamstpaulsparishcouncil.org/

17TH NOVEMBER 2026

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT 7.15 P.M. ON TUESDAY 24TH NOVEMBER 2026 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL.

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
26/109	Chairman	**Welcome and Apologies for Absence.** Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
26/110	All Members	**Declaration of Interests.** To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.	Decision
26/111	All Members	**Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.** The maximum time allowed the public to participate, as stated in the Wickham St Pauls Parish Council public participation policy and in accordance with Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item, members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
26/112	All Members	**District and County Councillors to address the members if present.** District Councillor and County Councillor.	Information
26/113	All Members	**Planning Matters.** **Item 1. Updates. Appeal** Site Address: Land West Of Church Road Wickham St Paul Essex Description of Development: Permission in principle for the erection of up to 5no. self-build dwellings. Planning Application Ref: Appellant's Name: Planning Inspectorate Ref: Appeal Start Date: 26/00583/PIP Ash Property Partnership 6017111 15 October 2026. **Item 2. New Applications** **Ref:** 26/02564/HH **Description:** Proposed minor landscaping works comprising screen fencing, planting, and replacement of an unsupported brick wall adjacent to the left-hand front gable end of the cottage with a willow screen enclosure. **Location:** Old Forge The Green Wickham St Paul Essex CO9 2PT	Decision

		Ref: 26/02602/HH **Description:** Proposed alterations to existing front roof dormer from flat to pitched roof. Replacement porch to side elevation, single storey rear extension. Proposed rear porch & alterations to fenestration. **Location:** The Long Yard The Green Wickham St Paul Essex CO9 2PT To consider any new applications received in order to meet deadline dates.	
26/114	All Members	**Minutes.** To confirm the minutes of the Parish Council meeting held on 29th September 2026.	Decision
26/115	All Members	**The Village Green.** Previous minute number 26/075 and 26/091 To discuss and consider landownership near Fox Yard around the village pond – update by Cllr Snazell.	Decision
26/116	All Members	**Play Equipment for the under 5s.** To discuss and consider purchasing and providing play equipment for the under 5s – update by Cllr Cooper and Cllr Snazell.	Decision
26/117	All Members	**Previous minute number 26/080.** **Item 1. Footpaths – Public Rights of Way.** To discuss the public footpaths and definitive map. Update by Cllr Snazell. **Item 2. Land Registry**. To discuss the village green land registered. Update by Cllr Snazell.	Decision
26/118	All Members	**Roof of Shelter.** Previous minute number 26/098. **Item 1.** To consider applying for a District Cllr Community grant. **Item 2.** If no funding obtained for this project then the Parish Council to consider taking money from reserves, or putting it into the 2027/2028 budget.	Decision
26/119	All Members	**Budget/Precept for 2027/2028.** As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a budget/precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept.	Decision
26/120	All Members	**Budget/Precept Budget 2027/2028.** **Item 1.** To discuss and consider to set the Budget for 2027/2028. **Item 2.** To discuss and consider to set the Precept in January for 2027/2028**.**	Decision
26/120	All Members	**Speed limit at Long Gardens.** To discuss and consider a permanent speed limit of 40mph at Long Gardens – update from County Cllr Robins.	Information
26/121	All Members	**Beer Festival 2027.** To consider granting permission to use the Village Green for a beer festival on 2nd to 4th July 2027. To confirm that event organiser has the required risk assessment and insurance in place.	Decision
26/122	All Members	**Wheelie Waste Bins – Waste Collections by BDC.** To discuss the BDC waste collection service and the need for better attention when placing the wheelie bins back into position.	Information/Decision
26/123	All Members	**Matters Arising – Updates.** See items below Appendix 1. Previous minute number 25/040 Road outside Village Hall known as The Green and leading to Oak Farm. To discuss and consider the ownership and responsibility of the road. A on-site meeting was held on 17th July with newly elected County Cllr Nathan Robins and Cllr Cooper and Cllr Snazell, 6th November 2026 evidence now sent and presented to head of Essex County Council Highways and Essex County Councillor Nathan Robins. Parish Council to decide on what further action is required.	Decision

<table>
<tr><td>26/124</td><td>All Members</td><td>Financial Matters.

1) Financial Statement for (Items to be approved for payment and signed as per payment schedule).

<table>
<tr><th></th><th>ONLINE PAYMENTS</th><th>TOTAL</th></tr>
<tr><td>Wickham St Pauls Parochial Church Council grant minute No. 26/100</td><td>BACS</td><td>500.00</td></tr>
<tr><td>Affina Invoice No. 164741</td><td>BACS</td><td>122.40</td></tr>
<tr><td>JPB Landscapes Ltd Inv. 2111 and 2134</td><td>BACS</td><td>264.00</td></tr>
<tr><td>Mark Harrod Ltd Pro-forma Inv. 66003</td><td>BACS</td><td>78.00</td></tr>
<tr><td>Employee (Salary for November)</td><td>DD</td><td>600.00</td></tr>
<tr><td>Employee (Salary adjustment for November)</td><td>BACS</td><td>60.07</td></tr>
<tr><td>HM Revenue & Customs (For November)</td><td>BACS</td><td>226.21</td></tr>
<tr><td>Employee (Expenses for October/November as per receipts)</td><td>BACS</td><td>100.62</td></tr>
<tr><td>Employee (Salary for December)</td><td>DD</td><td>600.00</td></tr>
<tr><td>Employee (Salary adjustment for December)</td><td>BACS</td><td>60.07</td></tr>
<tr><td>HM Revenue & Customs (December)</td><td>BACS</td><td>226.21</td></tr>
<tr><td>Wickham St Pauls Village Hall Fund</td><td>BACS</td><td>20.00</td></tr>
</table>
2) Monthly Budget Statement.</td><td>Decision</td></tr>
<tr><td>26/125</td><td>All Members</td><td>New Items for next agenda.
Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</td><td>Information</td></tr>
<tr><td>26/126</td><td>All Members</td><td>Date of Next Meeting.
Parish Council Meeting 26th January 2027
30th March, 25th May, 27th July, 28th September</td><td>Information</td></tr>
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THIS NOTICE WAS ISSUED BY:
Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY Tel: 07907631172 E-mail: parishclerk@wickhamstpaulsparishcouncil.org

APPENDIX 1 (AGENDA ITEM 26/123 ABOVE).
There were a number of long-term items beyond our control and decisions that have not progressed and these are only being discussed at the meeting **where there is a development.**
Item 1. Previous minute number 21/039 Verges. Erosion to verges on Old Road – Update required by Highways.
Item 2. Previous minute number 24/098 New Projects. Possible new projects were discussed, one possible for further consideration was for underground armoured electricity cable to the village green – and water to the village green to make it easier when holding events. Further information required, update by Cllr Cooper.
Item 3. Wickham St Pauls Consolidated Trust – Update.
Item 4. Previous minute number 25/040 Road outside Village Hall known as The Green and leading to Oak Farm. To discuss and consider the ownership and responsibility of the road. A on-site meeting was held on Friday 17th July with newly elected County Cllr Nathan Robins and Cllr Cooper and Cllr Snazell are in the process of obtaining information in order to pass onto Essex County Councillor Nathan Robins so it can be presented to the head of Essex County Council Highways.
Item 5. Previous minute number 25/093 Item 1 and 2 - Shellards Lane – Update by District Cllr Holland.
Item 6. Previous minute number 25/109 Land adjacent to Scriveners fields. To be discussed, already reported to Enforcement – update by District Cllr Holland.
Item 7. Previous minute number 26/098 Shelter – roof repairs update by Cllr Cooper.